Dear Plan Member:

Welcome to your Montana University System (MUS) Dental Plan. Administrative services are provided by Allegiance Benefit Plan Management (Allegiance). We offer the highest quality service in claims administration and management.

Included in this packet, you will find your identification card(s) (ID cards). You will receive one card if you elected single coverage. If you elected dependent coverage, you will receive an ID card for yourself and one for each dependent over the age of 18. These cards are important as they contain your group number and provide claims filing information. It is your responsibility to inform your providers of the information on the ID card. Please present your Allegiance ID card each time you visit a provider.

Important Features to Notice on Your ID Card:

1. Group ID Number

2. The employee social security number is no longer displayed on the cards due to HIPAA privacy rules and pending Federal legislation. In place of the social security number is the following statement: ID = EMPLOYEE’S SOCIAL SECURITY NUMBER. The patient ID number will still be the social security number of the employee; however, it will no longer be displayed on the ID card.

3. Our website is www.abpmtpa.com/mus. The website can provide you with status of dental claims and a summary of recent online activity. You can also request an ID card, process an address change, or submit an inquiry to Allegiance. To utilize full capabilities, visit our website at www.abpmtpa.com/mus.

4. The address for claims submission is on the back of the ID card. If you need to submit a claim to Allegiance, please mail to P.O. Box 4786, Missoula, MT 59806.

5. 24-hour verification of coverage is available through our Interactive Voice Response (IVR) faxback system at (406) 523-3199.

6. The Allegiance toll-free Customer Service number is 1-877-778-8600. The Customer Service Department is available from 7:00 am to 6:00 pm Mountain time.

If you have any questions regarding your new ID card or any of the information listed above, please call Customer Service at: 1-877-778-8600.