

INTERNATIONAL UNDERGRADUATE Application for Admission

CHECKLIST

- Application fee: US\$30
(**REQUIRED**, check payable to “Montana State University”)
- Courier postage fee: US\$50
(optional, add to fee above)
- Completed application form
- Completed financial statement
- Bank statement
- Request academic records
- Request exam score reports

Submit all required documents to:

International Admissions
Montana State University
Office of International Programs
400 Culbertson Hall
Bozeman, MT 59717 USA
Fax: +1-406-994-1619

For assistance or further information:

E-mail · globalstudy@montana.edu
www.montana.edu/international

GENERAL INSTRUCTIONS

- **Please refer to pages 2–5 in the application booklet for detailed application instructions or see www.montana.edu/international/admissions/appinstructions.htm.**
- **Print clearly or type.** Be sure to complete all questions and note that several statements in the application require signatures.
- A non-refundable application fee of US\$30 is required before the application can be processed. This fee cannot be waived or deferred. Applicants may submit an additional \$50 to pay for courier delivery of the acceptance letter and visa documents. If the student is denied admission, this amount will be refunded.
- It is acceptable to return the completed application form, the financial statement and supporting financial documents via fax (+1-406-994-1619). However, academic documents and exam scores must be official and original, and therefore must be sent by mail.
- All required educational documents (transcripts, mark sheets, exam results, certificates diplomas, etc.) must be original or certified true copies. They must be stamped and signed by a school official and sent to MSU directly by the issuing school or sealed closed in a school envelope to be mailed by the applicant. Photocopies are acceptable for admission purposes only. Originals must be provided at enrollment.
- An exact English translation must be provided for any academic document that is not written in English.
- Exam scores (such as TOEFL or SAT) must be sent to MSU directly from the testing agency. Student copies cannot be accepted.
- A bank statement or other form of documentation of financial support must be provided to assure that funds are available for the first year of study.
- If you are applying as a transfer student, MSU International Admissions will notify you if we require further information to evaluate your academic credentials.

SCHOLARSHIPS

- See www.montana.edu/international/admissions/scholarships.htm and www.montana.edu/wwwfa/scholarships.html for details.
- All international undergraduate applications are automatically reviewed for Office of International Programs scholarships.
- SAT score-based scholarships are automatically awarded to many freshmen entering MSU in the Fall semester.
- Superior students who will be first year (freshmen) at MSU may apply for the Presidential Scholarship. This is an extremely competitive scholarship; applications are due in January for the next Fall semester. See www.montana.edu/honors for information and required forms.

WHEN TO APPLY

- Applications can be started up to one year in advance of the beginning of the desired term of entry (for example in September 2011 for entrance in September 2012). Applying at least six months early is strongly encouraged to allow sufficient time for processing the application and the exchange of documents, obtaining a student visa and arranging travel. Applications that are submitted without sufficient time for processing will be considered for the next term.
- Scholarship applicants should apply early.
- On-campus housing is guaranteed for all undergraduate students, but early applicants are most likely to be assigned to their preferred residence hall.



GENERAL AND PERSONAL INFORMATION

Semester applicant expects to enter:

Fall 20____ Spring 20____ Summer 20____

Proposed field of study/major: _____

Proposed Academic Status: Degree-seeking
 Non-degree seeking (1 year)
 Second bachelor's degree

Complete legal name: (AS IT APPEARS ON PASSPORT)

SURNAME/FAMILY FIRST/GIVEN MIDDLE/MAIDEN

U.S. Social Security Number: (IF APPLICABLE) _____

Birth date: ____ / ____ / ____
MONTH DAY YEAR

Birth place: _____
CITY/COUNTRY

Citizenship: _____
COUNTRY

Are you a Permanent Resident of the United States? Yes
 No

If you are currently in the U.S., what is your immigration status? _____
(F-1, F-2, J-1, J-2, ETC.)

Permanent Address:

STREET/NUMBER

CITY OR TOWN

COUNTRY AND POSTAL CODE

Phone: (____)(____) _____ Fax: (____)(____) _____
(COUNTRY CODE)(CITY CODE) (COUNTRY CODE)(CITY CODE)

E-mail address: _____

Please provide additional contact information, if your current mailing address is different from your permanent address.

STREET/NUMBER

CITY OR TOWN

COUNTRY AND POSTAL CODE

Phone: (____)(____) _____ Fax: (____)(____) _____
(COUNTRY CODE)(CITY CODE) (COUNTRY CODE)(CITY CODE)

A REQUIRED \$30 U.S. NON-REFUNDABLE APPLICATION FEE MUST ACCOMPANY THIS APPLICATION.

An OPTIONAL courier delivery fee of US\$50 may be added to the fee above for a total of US\$80 to assure quick delivery of acceptance and visa documents. It can also be paid online at:

<https://www.montana.edu/admissions/international>

Please clearly print or type all information.



EDUCATIONAL INFORMATION

 Date you took or will take the TOEFL: _____ / _____ TOEFL score: _____
MONTH YEAR

Native/first language is English: _____

BE SURE TO REQUEST THAT OFFICIAL TOEFL SCORES BE SENT TO MSU.
 MSU Institutional code is 4488

OPTIONAL: SAT I: V _____ M _____ Date Taken _____ / _____
MONTH YEAR

 ACT: _____ Date Taken _____ / _____
ENG MATH READ SCI COMP MONTH YEAR

Please list all secondary and post-secondary schools or universities attended. Attach additional page if needed.

Column 1 · List school name and location.

Column 2 · Write the calendar year(s) you attended each school.

Column 3 · List your age(s) while attending each school.

Column 4 · Write the name of any examination passed, or of certificates, diplomas, or degrees earned, such as Certificate of Education (ordinary or advanced), Bachillerato, Abitur, Maturita, Baccalaureate, Studentereksamen, STPM, etc., using the terminology of the educational system you attended.

Secondary (High) School

1 · Name of School, City/Country	2 · Year(s) Attended	3 · Age	4 · Certificates, Diplomas, Graduations, Standardized Examinations

Post-secondary School or University

1 · Name of School, City/Country	2 · Year(s) Attended	3 · Age	4 · Certificates, Diplomas, Graduations, Standardized Examinations

List any academic honors you have received - prizes, scholarships, awards, etc. (Attach relevant documents.)

Please list any extracurricular interests/activities.

EDUCATIONAL OBJECTIVE/ESSAY

On a separate sheet of paper, briefly state your educational objectives including your reasons for wishing to enroll at Montana State University or attach a more detailed one-page essay. (An essay is recommended for those who wish to be considered for scholarships.)



REQUIRED SAFETY AND SECURITY INFORMATION

Have you been convicted of a felony (serious crime)? Yes No

Have you been institutionalized for threatening or causing physical or emotional injury to persons or property? Yes No

Have you been dismissed and/or suspended from a college for disciplinary (non-academic) reasons? Yes No

Have you ever been required to register as a sexual or violent offender? Yes No

An affirmative response to any of these questions will not automatically prevent admission, but you will be required to provide additional information. We are committed to campus safety.

I hereby certify that to the best of my knowledge the foregoing information is true and complete without evasion or misrepresentation. I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal.

If my application is approved, I agree to abide by the rules and regulations, both academic and non-academic, of Montana State University, its colleges, schools, departments and institutes, including but not limited to those rules and regulations stated in both the undergraduate and graduate catalogs. I further acknowledge that, if admitted to Montana State University, I may be dropped therefrom if I fail to abide by these rules and regulations and that my registration at Montana State University may be subject to cancellation.

Date of Application

Applicant's Signature

_____/_____/_____
 MONTH DAY YEAR

 SIGN COMPLETE LEGAL NAME

Montana State University does not discriminate on the basis of race, color, national origin, sex, sexual preference, marital status, age, religion, creed or political belief, mental or physical handicap or disability, or status as Vietnam era or disabled veteran in admission, access to, or conduct of its educational programs and activities nor in its employment policies and practices. Evidence of practice not consistent with these policies should be reported to the Office of Human Resources/Affirmative Action, Montana Hall, MSU, Bozeman, MT 59717-2430, USA. Phone: +1-406-994-2042.

INTERNATIONAL STUDENT FINANCIAL CERTIFICATE

Your application for admission will not be considered unless both statements below are completed. In addition, a bank statement or other form of documentation of financial support must be provided to assure that funds are available for the first year of study. Fees are determined by the Montana Board of Regents annually and are subject to change. Keep a copy of these documents for your records. It may be necessary to show verification of financial status at the U.S. port of entry.

I-20 Financial Requirement: US\$27,500

Check the box below if you plan to take advantage of employment opportunities on campus.

CAMPUS EMPLOYMENT US\$2,000 can be included as a means of support on your I-20 if you agree to work at least 10 hours per week on campus during the academic year.

Sponsor's Statement

I, _____, do hereby guarantee that _____
NAME OF SPONSOR NAME OF STUDENT APPLICANT

will have a minimum of \$27,500 (twenty-seven thousand five hundred U.S. dollars)(less \$2,000 if campus employment option is selected above) in addition to travel expenses for the round trip from the student's home to Montana State University for each academic year that this person is a student at Montana State University.

Date _____ Signed _____
MONTH DAY YEAR SPONSOR RELATIONSHIP TO STUDENT APPLICANT

Applicant's Statement

I certify that all statements on this form are true and accurate, and that funds will be provided as specified above. I will notify Montana State University of any changes in my financial circumstances or in that of my sponsor. I understand that, should I be admitted and register, failure on my part or on that of my sponsor to provide the needed funds will result in cancellation of my registration and my termination from the undergraduate program at Montana State University. I authorize MSU to send bills to and communicate with my sponsor as necessary to assure payment of outstanding charges to Montana State University.

Date _____ Applicant's Signature _____
MONTH DAY YEAR SIGN COMPLETE LEGAL NAME

VOLUNTARY STATISTICAL INFORMATION

Gender: Male Female

Have either of your parents (or guardian(s)) with whom you reside completed a bachelor's degree? Yes No Unsure

If so, is this a degree from Montana State University in Bozeman? Yes No

Please indicate if you are:

Hispanic or Latino (specify country of origin)

Not Hispanic or Latino

Please indicate all races that apply among the following:

Black or African American

American Indian or Alaska Native (specify primary tribal affiliation and reservation)

Asian (specify country of origin)

Native Hawaiian or other Pacific Islander (please specify)

White

Race/Ethnicity unknown

Other (please specify)

If you have a disability for which accommodations may be necessary, please submit a confidential written request for disability accommodations to the Montana State Disability Services Office, SUB 180, Montana State University, Bozeman, MT 59717-3960, fax# (406) 994-3943. Written documentation of disability is usually required. A brochure detailing documentation requirements may be obtained from the Office of Disability, Re-entry and Veteran Services.

No qualified student with a disability shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any MSU program or activity.

What do you consider to be the most significant factor in your decision to apply to MSU?

SIGNATURE

I hereby certify that to the best of my knowledge the foregoing information is true and complete without evasion or misrepresentation. I understand that if found otherwise, it is sufficient cause for rejection or dismissal. If my application for admission is approved, I agree to abide by the present and future rules and regulations, both academic and nonacademic, and the scholastic standards of Montana State University, its colleges, schools, departments and institutes including but not limited to those rules, regulations and standards stated in the undergraduate/graduate catalog. I further acknowledge that if I fail to adhere to these regulations or meet these requirements, my registration may be canceled.

If I enroll at Montana State University, I agree to pay all tuition, fees, fines, and debts to the university that may be incurred by me. I understand that MSU will take action against me to collect any unpaid debts, including withholding of registration, transcripts and assignment of the debt for collection and I will be responsible to pay any costs incurred to collect the debt.

If I fail to pay any tuition or fees when due, I understand the university will treat any unpaid amount as an educational loan extended to finance my education.

Applicant's complete legal signature: _____
Name Date