I-20/DS-2019 Transfer-Out Request Form

Students and scholars will use this form to request a transfer of their SEVIS record to another U.S. institution. Students/Scholars must maintain an active/valid status until the time of transfer. If you are pre-registered for a future semester or are transferring after the start of the semester, you must withdraw from Montana State University to ensure that you are not billed for classes that may be on a current or future semester registration.

You must submit a copy of the Admission Letter from the new institution and a Transfer-In Request form, if the other institution utilizes one.

Part 1: To be completed by the student/scholar

Full Name (as in passport): ____________________________________________________________
Family/Last Name            Given Name (First)

Current Visa Type:  ___F-1      ___ J-1                                      SEVIS I-20/DS 2019 # N__________________

Date you will begin the new program at the new institution: _________________________________
month/day/year

Date you would like your SEVIS record to be released to the new institution: _____________________
month/day/year

New Institution Name and Location: ______________________________________________________

J-1 Student/Scholar ONLY:  J-1 Exchange Visitor Program Number: ____________________________

By signing, you request that the Office of International Programs release your SEVIS record to the institution listed above: _________________________________________________________________

Student/Scholar Signature                                                                   Date

Part 2: To be completed by the Office of International Programs

DSO/ARO: ____________________________________________  SEVIS Release Date: __________________

Notes:

OIP Transfer Out Form 10/06/2015