OFFICE OF INTERNATIONAL PROGRAMS
DIRECTORY OF SERVICES

The Office of International Programs provides many different programs and services. In an effort to better serve the MSU campus community, OIP has prepared this directory, which lists all programs and services alphabetically, includes a short explanation of each, and provides contact information for the appropriate OIP staff person. For a listing of OIP staff, see the box on the last page. Note that we have included a website location at which you can find additional useful information at any time. Thank you for your interest in international programs!

A.C.E. LANGUAGE INSTITUTE
Montana State University’s (MSU’s) intensive English language program offers full or part-time English as a second language classes for beginning to advanced international students, as well as other related services such as institutional TOEFL and SPEAK tests. The Institute is administered in partnership with Associates in Cultural Exchange of Seattle, Washington.
A.C.E. Main +1 406 994-3807 msu@cultural.org
Paul Swift +1 406 994-3777 pauls@cultural.org
http://www.montana.edu/international/admissions/language_instruction.html

ADVISING - INTERNATIONAL STUDENTS
See International Student Advising

BOZEMAN FRIENDS OF INTERNATIONAL STUDENTS
International students are matched with community members for friendship and cultural exchange through this program.
Susan Reisch +1 406 994-6462 sreich@montana.edu
http://www.montana.edu/international/msu/groups.html

CURRICULUM DEVELOPMENT
Support for MSU faculty, departments, and colleges to infuse international content into the curriculum to prepare students to meet the challenges of today’s world and global workplace.
Dr. David L. Di Maria +1 406 994-7150 david.dimaria@montana.edu
Yvonne Rudman +1 406 994-4032 rudman@montana.edu

DUAL DIPLOMA PROGRAMS
MSU offers dual diploma programs in partnership with several international institutions.
Student advising:
Sally O’Neill +1 406 994-7688 sallyo@montana.edu
Program Development:
Megan Prettyman +1 406 994-7252 megan.prettyman@montana.edu

EMERGENCIES
Crisis management for situations involving international students and scholars or study abroad students.
Deborah Chiolero +1 406 994-7722 chiolero@montana.edu
Susan Welker +1 406 994-5719 swelker@montana.edu
April Fawson +1 406 994-7180 april.fawson@montana.edu
MSU Police +1 406 994-2121

EMPLOYMENT OF NON-U.S.-CITIZENS
Support to MSU departments in hiring non-U.S. citizens for faculty and staff positions, including procedures for hiring, applications for work visas, verification of work eligibility, I-9 forms, tax treaties, etc.
Sally O’Neill +1 406 994-7688 sallyo@montana.edu
Deborah Chiolero +1 406 994-7722 chiolero@montana.edu
April Fawson +1 406 994-7180 april.fawson@montana.edu

ENGLISH AS A SECOND LANGUAGE
See A.C.E. Language Institute

FACULTY FUND
Faculty International Research and Program Development Fund
Yvonne Rudman +1 406 994-4032 rudman@montana.edu
http://www.montana.edu/international/msu/rlfund.html

FINANCE QUESTIONS
Financial matters concerning OIP accounts and grants, accounts payable and receivable, Faculty Fund awards, etc.
Jean Aspevig +1 406 994-7262 jaspevig@montana.edu

GENERAL INFORMATION
Sharon Beall +1 406 994-7150 sbeall@montana.edu
Jean Aspevig +1 406 994-7262 jaspevig@montana.edu
http://www.montana.edu/international/

Office of International Programs
+1 406-994-4031 international@montana.edu http://www.montana.edu/international/index.html
Grants & International Research
OIP manages an array of grant-funded projects with an international focus. In addition to the projects solicited by and managed within the office, OIP also collaborates with faculty across the campus in writing proposals to and managing projects funded by federal agencies and international entities.

Yvonne Rudman +1 406 994-4032 rudman@montana.edu
Janelle Rasmussen +1 406 994-7602 jrasmussen@montana.edu

Health & Safety Abroad
Current information and checklists for faculty, staff, and students considering traveling abroad. Please refer to MSU International Travel Policy & Registry.

Susan Welker +1 406 994-5719 swelker@montana.edu
http://www.montana.edu/policy/international_travel/resources/index.html

Host Families
Opportunities for campus and community members to host international visitors on a short-term basis.

Makiko Diehl +1 406 994-7944 makiko.diehl@montana.edu

Intensive English Program (IEP)
See A.C.E. Language Institute

Intercultural Advising & Training
Resources and suggestions for improving intercultural communication/understanding.

Deborah Chiolero +1 406 994-7722 chiolero@montana.edu
April Fawson +1 406 994-7180 april.fawson@montana.edu
Dr. David L. Di Maria +1 406 994-7150 david.dimaria@montana.edu

International Admissions
Information, applications, assistance and guidance for prospective international students.

Susan Reisch +1 406 994-6462 greisch@montana.edu
Yujian Wang +1 406 994-7765 yujian.wang@montana.edu
Megan Prettyman +1 406 994-7252 megan.prettyman@montana.edu

International Education Week
A annual program that promotes an understanding of other cultures and global issues. Part of the United States Department of State’s effort to build international awareness. An informative week with speakers, films, food, information booths and other events.

Yvonne Rudman +1 406 994-4032 rudman@montana.edu

International Educational Credentials and Transcripts
Information and referrals regarding the interpretation of educational credentials and transcripts from international educational institutions.

Yujian Wang +1 406 994-7765 yujian.wang@montana.edu
Susan Welker +1 406 994-5719 swelker@montana.edu

International Food Bazaar
Bozeman’s great annual international food and cultural festival held in February, featuring food and entertainment from many different countries around the world.

May Heriza +1 406 994-7789 may.heriza@montana.edu
Deborah Chiolero +1 406 994-7722 chiolero@montana.edu
http://www.montana.edu/international/iss/food_bazaar.html

International Professional Development & Training Programs
Development and management of specially-designed training programs for international students, scholars, and professionals.

Janelle Rasmussen +1 406 994-7602 jrasmussen@montana.edu
Makiko Diehl +1 406 9947944 makiko.diehl@montana.edu
Katharine Horine +1 406 994-3045 katherine.horine@montana.edu
www.montana.edu/international/training/index.html

International Programs Committee
Drawn from departments and colleges throughout the campus, the IPC advises the Office of International Programs and promotes international education at MSU.

Dr. David L. Di Maria +1 406 994-7150 david.dimaria@montana.edu

International Student Advising
Professional advising for international students on cultural, academic issues, and/or immigration rules and regulations.

Deborah Chiolero +1 406 994-7722 chiolero@montana.edu
April Fawson +1 406 994-7180 april.fawson@montana.edu
http://www.montana.edu/international/iss/

International Student Exchange Program (ISEP)
ISEP offers the opportunity for MSU students to participate in exchanges with more than 250 institutions in 33 countries.

Study Abroad +1 406 994 7151 studyabroad@montana.edu
www.montana.edu/international/studyabroad

International Travel Policy & Registry
Please refer to International Travel Policy per website listed below.

Study Abroad +1 406 994-7151 studyabroad@montana.edu
www.montana.edu/policy/international_travel/resources/

Partner Universities
OIP establishes and manages partnerships with universities around the world for student and faculty exchanges, collaborative research, and other joint activities.

Dr. David L. Di Maria +1 406 994-7150 david.dimaria@montana.edu
Yvonne Rudman +1 406 994-4012 rudman@montana.edu

Personnel
Issues concerning OIP staff appointments, payroll, and employment.

Jean Aspevig +1 406 994-7262 jean.aspevig@montana.edu

Office of International Programs
+1 406-994-4031 international@montana.edu http://www.montana.edu/international/index.html
PROGRAM DEVELOPMENT
Support to MSU faculty, departments, and colleges in developing new international initiatives, including affiliations with institutions abroad, program planning, fundraising, proposal preparation, and administrative support.
Dr. David L. Di Maria +1 406 994-7150 david.dimaria@montana.edu
Yvonne Rudman +1 406 994-4032 rudman@montana.edu

RECRUITMENT
Information, guidelines and materials for the recruitment of international students.
Megan Prettyman +1 406 994-7252 megan.prettyman@montana.edu
Daniel Rosinsky-Larsson +1 406 994-7418 dlarson@montana.edu

SCHOLARSHIPS FOR STUDY ABROAD
Information and assistance in identifying scholarships for international travel and support in developing applications for Rotary Foundation, ISEP, CCIS, AIEJ, and Association of Teachers of Japanese Bridging Scholarships and other awards.
Study Abroad +1 406 994-7151 studyabroad@montana.edu
www.montana.edu/international/studyabroad/scholarships.html

SHORT-TERM STUDY ABROAD
Information on short-term study abroad opportunities designed by MSU faculty for students and community members.
Study Abroad +1 406 994-7151 studyabroad@montana.edu
Krysta Gorder +1 406 994-7512 krysta.gorder@montana.edu
http://www.montana.edu/international/studyabroad/short_term_programs/index.html

SPEAKERS
For contact with students available to speak about their country.
Deborah Chiolero +1 406 994-7722 chiolero@montana.edu

STUDY ABROAD ADVISING, PROCESSES & OUTREACH
Advising on all academic credit study abroad opportunities for MSU students. As well as study abroad outreach events, ambassadors, scholarship information, credit transfer, and application process.
Study Abroad +1 406 994-7151 studyabroad@montana.edu
www.montana.edu/international/studyabroad

TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)
A.C.E. Main Line +1 406 994-3807 msuace@cultural.org
Paul Swift +1 406 994-3777 pauls@cultural.org
www.montana.edu/international/admissions/language_instruction.htm

TRAINING AND PROFESSIONAL DEVELOPMENT PROGRAMS
Development and Management of specially designed training programs for International students, scholars and professionals.
Janelle Rasmussen +1 406 994-7602 jrasmussen@montana.edu
Makiko Diehl +1 406 994-7944 makiko.diehl@montana.edu
Katherine Horine +1 406 994-5045 katherine.horine@montana.edu
www.montana.edu/international/training/index.html

TRANSLATORS/INTERPRETERS
For information on international language resources and tutoring.
Deborah Chiolero +1 406 994-7722 chiolero@montana.edu

TRAVEL RESOURCES
Please refer to international travel policy.
Study Abroad +1 406 994-7151 studyabroad@montana.edu
www.montana.edu/policy/international_travel/resources

VISITORS
Visiting delegations from international partners.
Janelle Rasmussen +1 406 994-7602 jrasmussen@montana.edu

WEBSITE
OIP’s website includes comprehensive information about our programs and international opportunities in general.
Alyson Roberts +1 406 994-7044 alyon.roberts@montana.edu
Sharon Beall +1 406 994-7150 sbeall@montana.edu
Megan Prettyman +1 406 994-7252 megan.prettyman@montana.edu
http://www.montana.edu/international/index.html

Office of International Programs
+1 406-994-4031 international@montana.edu http://www.montana.edu/international/index.html
## OIP STAFF LISTING

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