



GLOBAL AMBASSADOR INTERNSHIP

2009 – 2010

The Study Abroad Center is pleased to announce the Global Ambassador Internship, which is designed to give Study Abroad Alumni the ability to practice and maintain skills learned abroad while contributing to the growth of International Education on campus. There are 3 openings for this internship. This is a great opportunity to get involved and put your experience to work!

INTERNSHIP OVERVIEW

As returned study abroad students, it is your responsibility as new global citizens to help educate others so that they may have the same opportunities to gain awareness and understanding of our world. As a member of the Office of International Programs team you will be working side by side with us, gaining valuable experience working in a professional university work environment.

The unpaid internship will allow you to:

- Build your resume
- Share your experiences with fellow students
- Enhance your interpersonal skills
- Gain experience in the Education Abroad Field

After completing various internship activities, the study abroad office will reward you for your participation with a letter of recommendation. Students are also welcome to do an informational interview with someone in the study abroad office (this is great especially if you are interested in getting into the field).

How to Apply

1. Submit a letter of intent explaining why you would like to participate in the internship. This letter should also include: Name, major and minor, year in school, Study Abroad location(s), and availability. **Submit to Amy Johnson at the Office of International Programs in 400 Culbertson Hall by Friday, Sept 4.** 406-994-7151 / amyjohnson@montana.edu
2. Once chosen for the internship, you must complete the listed Required Activities plus five additional activities from the categories provided. Additionally, you may suggest other activities you wish to participate in for consideration by the Global Ambassador Internship team.

Activities Checklist

You must complete the listed Required Activities plus five (or more) additional activities from the categories provided. Additionally, you may suggest other activities you wish to participate in for consideration by the Study Abroad program coordinators. Activities can be completed at your own pace throughout the academic year. Submit this checklist to Amy Johnson in the Study Abroad Office – 400 Culbertson Hall.

Required Activities

Required Activities	Date Completed	Authorized Signature
Participate in Study Abroad Fair		
Be able to student advise 3 hours per week		
Present 20 min. info sessions on study abroad to prospective students		
Present 10 Study Abroad classroom presentations per semester		

Choose 5 (or more) miscellaneous items

Activities	Date Completed	Authorized Signature
Design creative and stimulating classroom presentations		
Design creative and stimulating info session materials		
Participate in special events involving the community and campus outreach		
Advise prospective study abroad students in resource center		
Work in resource center to create and update advising tools		
Participate in Friends Beyond Borders Program		
Marketing PR Study Abroad Programs		
Provide photos from your study abroad experience to be used in marketing and print materials		
Attend and help coordinate Re-Entry Orientations		
Attend and help coordinate Pre-Departure Orientations		

Activities	Date Completed	Authorized Signature
Write "Study Abroad" article for Exponent / Bozone / Publications		
Coordinate "Tales from Abroad" Program		
Become an MSU Conversation Partner with an International Student		
FACEBOOK - Update Study Abroad profile, business page, and links		
Facilitate Study Abroad Photo Contest		

Other Activities (must be approved by OIP)

Activities	Date Completed	Authorized Signature

Participant Signature _____ Date of completion_____

For more info contact:

Amy Johnson
 Study Abroad Advisor
 Office of International Programs
 400 Culbertson Hall
 406-994-7151
 amyjohnson@montana.edu