





Information by Hochschule Ravensburg-Weingarten – University of Applied Sciences

for partner universities invited to nominate candidates for the Baden-Württemberg-SCHOLARSHIP in the academic year 2015 / 2016

Target group:

Highly qualified students of Bachelor, Master and PhD programs

Number of scholarships offered to your university:

1 - 2

Scholarship amount:

€ 670/month (Bachelor and Master) resp. € 800/month (PhD), students with families might receive a slightly higher rate

Scholarship duration:

3 – 5 months within the scholarship period

Scholarship period:

Spring term 2016 (March – July). Students doing project work only may arrange individual timeframes.

Options for international students at Hochschule Ravensburg-Weingarten (HRW):

See http://www.hs-weingarten.de/web/international-office/exchange-students

Fees:

Baden-Württemberg-SCHOLARSHIP holders do not have to pay tuition, only administration fees amounting to app. € 150/semester will be charged.

Application:

Applications must be submitted through the students' home university and comprise the following documents:

- Letter of motivation (informal) for the Baden-Württemberg-SCHOLARSHIP
- ECTS forms to be downloaded from http://www.hs-weingarten.de/en/web/international-office/exchange-students:
 - o ECTS Application Form
 - o ECTS Transcript of Records and (graduate students only) university degree certificate
 - ECTS Learning Agreement
- Curriculum vitae
- Certificate of registration at home institution
- Proof of proficiency in English (if not native language) or German, at least on skill level B1, preferably on B2 (as defined by the Common European Framework of Reference for Languages CEFR)
- Appraisal by a professor tutoring the student





Application deadline: October 31, 2015 (date of receipt at HRW)

In order to meet the deadline, it is sufficient to send an electronic version.

Procedure:

- Step 1: Students apply for a study abroad place at HRW and for the Baden-Württemberg-SCHOLARSHIP at the IO of their home institution.
- Step 2: The home institution selects one candidate and sends the application documents to HRW (Ms Roth) by October 31, 2015.
- Step 3: HRW checks if the applicant's plans for his stay at HRW can be realised.
- Step 4: When the applicants' plans are realistic,
 - o HRW (Ms Roth) nominates the applicant as Baden-Württemberg-SCHOLARSHIP candidate to the Baden-Württemberg foundation. <u>Please note:</u> A new online application procedure was introduced by the foundation. The nominees have to apply online as well. HRW (Ms Roth) will send out the link directly to nominees as soon as they are selected by HRW.
 - o HRW (Ms Helmerich) accepts the candidate as exchange student and sends out an acceptance letter.
- Step 5: The Baden-Württemberg foundation decides about the nominations (usually they accept all candidates) and informs nominees and HRW.
- Step 6: HRW (Ms Roth) sends a letter of award to the candidate if he/she is awarded the Baden-Württemberg-SCHOLARSHIP.