Transcripts are required to complete your registration for the ensuing semester. This is to remind you that you must have an **OFFICIAL TRANSCRIPT** from each school attended sent **DIRECTLY** to this office. Transcripts will **NOT** be accepted from the student. When ordering your transcripts make sure the most recent term attended is included, complete with grades for all semesters.

**HAVE TRANSCRIPTS MAILED TO:** Montana State University – Bozeman  
Office of International Programs  
400 Culbertson Hall  
Bozeman, MT 59717-2260

According to the information provided on your Study Abroad Course Approval form we are expecting transcripts from the following Institution(s):

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

**Transcripts should be received by**

**You MUST sign this form and return it to the Registrar’s Office.** If the transcript is not received by the date stated above, there will be a hold put on your account. By signing this form I agree to these terms.