Who signs my academic and scholarship forms?

- Susan Welker is your Academic Advisor
  - *She signs your add/drop forms, and other advising forms*
  - *Allow 24 hours for signatures*

- [https://www.youtube.com/watch?v=GRygwMu0MZk](https://www.youtube.com/watch?v=GRygwMu0MZk)

- Have a quick question?
  - Come to Culbertson Hall 414 during Drop-in Advising Hours every weekday. Found on the [Advising](#) webpage.
Academic Expectations

- Go to class!!
- Participate in discussions, ask questions
- Keep up throughout semester
- Let us know if you are struggling
- Talk to your professors early
- Use office hours
- Pay attention to your MSU email
- No late work (even when sick)
- Remember your transcript reflects your work and will be sent home
Immigration at a Glance

- Visas
  - Address updates mandatory
  - Phone updates
- Working on campus
- Academic training
- Traveling
- Status issues and credit
- Insurance
Health Records

- **Proof of Insurance**
  - MSU insurance automatically on your account

- **Immunization Records**
  - Student Health Center, attached to SUB
    - During the semester
      - Open M-F 8-4:30, Sat, 8-11:30 am
Emergency Contacts

- Emergency dispatch 911
- Call Office of International Programs
  - 406-994-4031
- For after business hours call MSU Police
  - 406-994-2121
  - Inform them you are an exchange student
Tuition & Fees

- Confirming your tuition bill
- Housing (ISEP housing will credit $4,600 to your account)
- Internet
- Course Fees (Business fees will be waived after the 15th day of classes)
- Late fees (Will be waived by OIP)
Course Registration Dates

- Jan. 10 - Classes begin
- Jan. 15 - Martin Luther King Holiday, No classes
- Jan. 17 - Last Day to ADD courses Online
- Jan. 24 - Last Day to Add courses with an Add/Drop form
- Jan. 24 - Last Day to Drop Online
- Jan. 31 - Last Day to Drop without a Grade
- February 19 - President’s Day Holiday, No classes
- March 12-16 Spring Break, No classes
- March 30 University Day, No classes
- April 16 - No Drops allowed
- April 27 Classes End
- April 30-May 3 Final Examinations
Important Semester Dates

- Study Abroad Pre-Departure Orientation
  - March 24

- Study Abroad Summer Expo
  - Wednesday, Jan. 24 10am-2 pm SUB Ballroom

- International Food Bazaar
  - Feb. 3

- International Night at MSU Men’s basketball
  - Thursday, Jan. 25th
Department Advising Offices

- Agriculture
  - 125 Linfield Hall
- Arts & Architecture
  - 215 Cheever Hall
- Business
  - 111 Jabs Hall
- Education, Health & Human Development
  - 108 Reid Hall
- Engineering
  - 212 Roberts Hall
- Letters & Science
  - 105 Reid Hall
- *includes Pre-Medicine
- Nursing
  - 103 Barnard Hall
- University Studies
  - 101 Gaines Hall