



Office of International Programs

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**MSU International Programs
FERPA Release Form**

The Family Educational Rights and Privacy Act (FERPA) of 1974 is designed to protect the privacy of a student's educational records. These confidential records include academic, financial and billing information, and will not be released without written consent from the student. By signing this form, the student authorizes University personnel to release confidential information to designated person(s).

Student Name: _____

Student ID Number: _____

Faculty-Led Program _____

I authorize personnel to discuss information related to the international program I am interested in for the purposes of understanding trip itinerary, program requirements, emergency procedures and meeting University related financial obligations with the person(s) listed on this form.

I understand that the person(s) listed on this form will have access via telephone, in person, or by U.S. and electronic mail to information that may include the following:

- My financial and International Program records related to the International Program in which I will participate
- My student account and statements, including credits and debits posted to that account and any refund amounts I may have received

This authorization form does not allow the University to release specific academic information.

Name(s) of people to release information to: (Please print)

Name _____

Address _____

Phone _____

E-mail _____

Name _____

Address _____

Phone _____

E-mail _____

Authorization Password _____

(Please limit the password to one printed word. The authorized person(s) will be expected to know this password.)

This authorization will remain in effect until revoked in writing by the student.

Student Signature: _____ Date: _____

