

## Quick Reference Guide for Avaya Aura Messaging at MSU

### PHONE

Message List	
Skip Back	1
Play	2
Skip Forward	3
Previous Message	4
Next Message	6
Message Commands	7
Mailbox Commands	8
Call Sender	9
Attendant/Thru dial	0
Stop Playback	#
Messages Command Menu	
Reply	7–1
Play Envelope	7–2
Forward	7–3
Send	7-9
Message Options	7–0

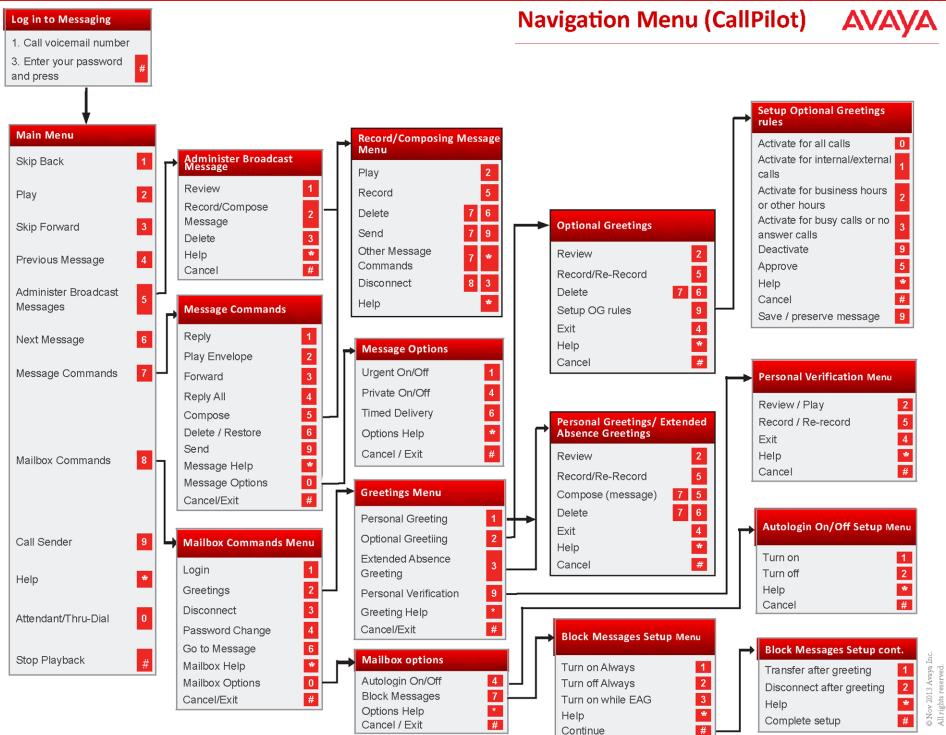
# **PHONE (Continued)**

Message Options	
Urgent On/Off	7-0-1
Private On/Off	7-0-4
Timed Delivery	7-0-6
Mailbox Commands	
Login	8-1
Greetings	8-2
Disconnect	8-3
Password Change	8-4
Go to Message	8-6
Mailbox options	8-0
Greetings	
Personal	8-2-1
Optional	8-2-2
Extended Absence	8-2-3
Personal Verification	8-2-9
Greeting Commands	
Review	8-2-1-2
Record/Re-record	8–2–1–5
Delete	8-2-1-7-6
Exit	8-2-1-4
Personal Verification	
Review/Play	8-2-9-2
Record/Rerecord	8–2–9–5
Exit	8-2-9-4
Mailbox Options	
Auto login On/Off	8-0-4
Block Messages	8-0-7
Auto Login	
Turn On	8-0-4-1
Turn Off	8-0-4-2

## **PHONE (Continued)**

Block Messages	
Turn on Always	8-0-7-1
Tull of Always	8-0-7-1
Turn off Always	8-0-7-2
Turn on with EAG	8-0-7-3
Continue Configuration	#
Transfer after greeting	1
Disconnect after greeting	2
Complete setup	#
Hints/Tips	
Help	*
Cancel/Previous menu	#

Some of these features may not be available in your organization. For details, contact your administrator.



Some of these features may not be available in your organization. For details, contact your administrator.