# IT Council Agenda

# 9:00am Wednesday November 20, 2013

# President’s Conference Room

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| --- | --- | --- |
| Martha Potvin, Chair | Stephen Rowe |  |
| Anne Camper  | Terry Leist |  |
| Brett Gunnink | Adam Edelman |  |
| Robert Marley | Anne Milkovich |  |
| Ross Snider |  |  |

1. Call to Order
2. Announcements
3. Approval of minutes from October 23 2013 meeting
* **Attachment:** EITG\_ITbzCouncilMinutes\_20131023.docx
1. Discussions
2. Finalize IT Council charge, responsibilities, membership for web page.
* **Attachment:** EITG\_ITbzCouncilCharge\_20131025.docx
(charge, responsibilities language for web) see also <http://www.montana.edu/opa/coms/index.html> for other council comparisons
* **Attachment:** ITbzCouncilMembership.docx
1. Portfolio Review
* **Link:** [www.montana.edu/pmo/portfolio](http://www.montana.edu/pmo/portfolio) (web, historical version we are migrating from)
* **Link:** <https://sharepoint2010.msubillings.edu/sites/MSUPMO/SitePages/Project%20Portfolio.aspx> (sharepoint, new version we are migrating to)
1. Portfolio Management Tools
* **Attachment:** Sample Portfolio Chart (PMO\_PortfolioChart\_20131101.xlsx)
* **Attachments:** Sample business cases
PMO.BCrev20131007\_EDMW\_20131022.xlsm
PMO.BCrev20131007\_StudentCRM\_20131016.xlsm
PMO.BCrev20131007\_CourseEvaluationRequestAutomation\_20131022.xlsm
* **Attachment:** Sample Portfolio Timeline (PMO\_Timeline\_20131101.pdf)