# IT Council Agenda

# 9:00am Wednesday November 20, 2013

# President’s Conference Room

|  |  |  |
| --- | --- | --- |
| Martha Potvin, Chair | Stephen Rowe |  |
| Anne Camper | Terry Leist |  |
| Brett Gunnink | Adam Edelman |  |
| Robert Marley | Anne Milkovich |  |
| Ross Snider |  |  |

1. Call to Order
2. Announcements
3. Approval of minutes from October 23 2013 meeting

* **Attachment:** EITG\_ITbzCouncilMinutes\_20131023.docx

1. Discussions
2. Finalize IT Council charge, responsibilities, membership for web page.

* **Attachment:** EITG\_ITbzCouncilCharge\_20131025.docx   
  (charge, responsibilities language for web) see also <http://www.montana.edu/opa/coms/index.html> for other council comparisons
* **Attachment:** ITbzCouncilMembership.docx

1. Portfolio Review

* **Link:** [www.montana.edu/pmo/portfolio](http://www.montana.edu/pmo/portfolio) (web, historical version we are migrating from)
* **Link:** <https://sharepoint2010.msubillings.edu/sites/MSUPMO/SitePages/Project%20Portfolio.aspx> (sharepoint, new version we are migrating to)

1. Portfolio Management Tools

* **Attachment:** Sample Portfolio Chart (PMO\_PortfolioChart\_20131101.xlsx)
* **Attachments:** Sample business cases   
  PMO.BCrev20131007\_EDMW\_20131022.xlsm  
  PMO.BCrev20131007\_StudentCRM\_20131016.xlsm  
  PMO.BCrev20131007\_CourseEvaluationRequestAutomation\_20131022.xlsm
* **Attachment:** Sample Portfolio Timeline (PMO\_Timeline\_20131101.pdf)