IT Council Minutes
Wednesday October 23, 2013
SUB 232

Martha Potvin

Terry Leist

Anne Camper

Robert Marley

Anne Milkovich

Stephen Rowe

Others in Attendance:

Eric Oak, ASMSU

I.   Call to Order

II.   Announcements

III. Approval of minutes. (First meeting; no minutes to approve)

IV.   Discussions

    A. Council charge

    Anne Milkovich presented a draft council charge for consideration and revision. Discussion revolved around maintaining consistency with other governance councils, published agendas and minutes, matching style and layout of charge and web content.

    B. Council membership

    The initial proposed council consists of Provost and VPs to cover the academic and administrative functions and personnel, along with a representative from otherwise unrepresented constituencies—students, faculty, and deans. After discussion of possible additional roles, the initial membership was accepted as-is. Representatives will engage and include their staff and constituents as needed and encourage open participation.

    C. Roles and responsibilities

    Anne Milkovich presented information on the roles and responsibilities of IT Governance from leading sources: ISACA, IT Governance Institute, and Gartner. Gartner provided a delineation between the role of demand governance (what IT should work on) as the primary responsibility of institutional leadership, i.e. the IT Council, and the role of supply-side governance (how IT should perform) as the primary responsibility of a CIO. Council members affirmed these general principles and also that the CIO should inform the council of emerging technological trends and opportunities to innovate.

    The council discussed the intersection of the IT Council in Bozeman with the Enterprise IT Council spanning all campuses. IT is currently the only Bozeman governance council that has an enterprise counterpart. The IT Council in Bozeman advises the President on Bozeman-specific needs and informs the Enterprise IT Council via the Provost, who chairs the IT Council in Bozeman and sits on the Enterprise IT Council. The IT Council in Bozeman therefore serves the President, the University Council, and the Enterprise IT Council in representing the needs of Bozeman constituencies.

V. Decisions and Actions

1. Anne will send the charge to council members for review and revision before publishing.

2. Council membership consists of voting members by office: Provost (chair), VP of Research, VP of Admin & Finance, and VP of Student Success all as well as appointed voting members on 1-year terms: Dean representative Brett Gunnink, Faculty representative Ross Snider; Student representative Stephen Rowe. The Chief Information Officer and Associate CIO for Enterprise IT Governance support and inform the council.

3. Future meetings will be scheduled at 9:00am 2nd Wednesday of each month in the President's Conference Room, with the exception of November and January.

4. At the November meeting Anne will walk the council through the current portfolio for approximately 30 minutes and for the remainder of the meeting review the tools that have been developed to inform and aid prioritization and decision-making.

Next Meeting: Due to scheduling conflict the next meeting will be 9:00am, Wednesday November 20 in the President's Conference Room.

December Meeting: as regularly scheduled 9:00am Wednesday December 11, PCR.

January Meeting moved to: 9:00am Wednesday January 15, PCR

February and subsequent meetings: as regularly scheduled 9:00am 2nd Wednesdays, PCR