

IT Council Minutes

Wednesday, May 14, 2014

President's Conference Room

Martha Potvin

Terry Leist

Eric Wold

Ross Snider

Jerry Sheehan

Adam Edelman

Anne Milkovich

Others in Attendance:

Paul Lambeth

Heather Griner

Signe Lahren

Desirae Lindquist

I. Discussions

A. Campus Prioritization of ERP-competing projects

The list of projects was broadly categorized by "t-shirt sizes" XL, L, M, and S. The top three projects in each size group were ranked, and will be taken to Enterprise Council where higher level prioritization decisions will be made. Once prioritization is complete at the Enterprise level, more detailed consideration and planning can be done for the selected projects.

More research is needed regarding Banner's capabilities in order to better leverage the tool and make the resolution of projects more efficient. It is also important to lay out goals for the next 10-15 years to help guide decisions.

There is need for additional and/or reallocated staff in order to take on any of the projects. Outside professional services will also be required to complete many of the projects. There are many other factors at play in prioritizing the projects, including funding and the effect of overlapping capabilities. It was suggested that the best way to differentiate projects at this point is to consider which ones will help us to remain competitive.

Electronic Document Management (EDM) was placed in the group of projects that are at the forefront of prioritization. The scope and timeline for EDM is unclear and will be better determined once the project progresses; it is not projected that the project will grow outside of reasonable bounds for MSU's resources. The group discussed how this would impact decisions regarding the Student Client Relationship Management (CRM) and the Workflow projects. While the three are closely interrelated, the council did not unanimously agree that they all belong in top 3 rankings, although it was suggested the EDM precede the others.

V. Action Items

Owner	Action	Due
Anne Milkovich	Provide updated prioritization matrix to council members who did not attend meeting with an explanation for how to proceed with rankings	
Dr. Gunnink, Dr. Reijo-Pera	Revise/validate rankings based off the new categories of projects	Monday, May 19
Erica Jansma	Set up meeting for council members to review matrix before June 4 Enterprise Council meeting	

Next Meeting: Wednesday, June 11, 2014, President's Conference Room