### MET 314: MACHINING TECHNOLOGY & INDUSTRIAL SAFETY Fall Semester 2009

# Machining Laboratory: The Vertical Milling Machine Exercise: Hand Vise

The purpose of this lab is to acquaint you with the basic operations associated with a standard manual vertical milling machine. This exercise will include bandsawing, drilling, tapping, precision measurement, face milling, and shoulder/step milling operations. These are common operations associated with vertical mill work.

You will work individually for this lab exercise in the manual milling operations portion of the course. The six (6) vertical milling machines located inside of the student machining area will be used for this exercise. You must coordinate with the lab instructor for specific operation instructions for each machine before beginning.

You will be graded on the following criteria:

•	Completed practical exercise	25%
•	Tolerances of lengths to specified dimensions	40%
•	Completed lab report	35%

You should complete this lab as soon as possible and turn in the required product and associated lab report together to the lab instructor. The lab instructor will be present during the lab period to assist you and answer questions; however, this is intended to be an individual effort.

In this exercise you will be required to produce a precision hand vise (a common tool for clamping small or delicate work). You will have to fabricate multiple mating components as specified on the accompanying shop drawings. You will be required to machine the aluminum workpiece using face milling operations down to a rectangular shape with the following dimensions: 5.250" x 2.500" x 2.625". Once the exterior machining operations are completed then you will drill and bandsaw or machine out the inside of the hand vise. Next you will machine down the interior surfaces to finish dimensions. After the base has been completed then machine the remaining components and assemble for use. The finished products are intended to become an actual shop clamping tools; so care must be taken in all steps of this exercise.

Your primary equipment for this exercise is the horizontal bandsaw, the vertical bandsaw, gear-driven drill press, and vertical milling machine. Safety glasses are required for this exercise. See the instructor for directions and materials/supplies.

## LABORATORY REPORT FORMAT

All written work submitted for grading must be completed professionally. Each lab write-up is to be considered a formal technical report, double-spaced, and must conform to acceptable standards of written communication, as well as the M&IE Departments Writing Outcomes. <u>Spelling and grammar must be correct and are as important as technical content</u>. Incorrect spelling, punctuation errors, and grammatical errors reflect a lack of proof reading and will be reflected in each lab grade. All assignments must be completed on one side of the paper only, must be neat and legible, and must be prepared in accordance with standard margin conventions.

Lab reports are to contain (at a minimum) the following:

Cover Sheet/Title Dece	
Cover Sneet/Thue Page	
• Name	
Course and Section	
• Date	
• Submitted to	
Introduction	
Purpose	What is the purpose of this report?
• Problem	What is the hypothesis or requirement?
• Scope	What are the limitations of this report?
Test and Evaluation	
Apparatus	What device(s) did you use?
Procedure	What procedure(s) did you use?
Findings	
• Data	What were the results of the test / experiment?
Interpretation	What was your interpretation of the results?
Conclusion and	What can you conclude from the interpretation(s)?
Recommendations	What is your recommendation based on this conclusion?
Attachments	
Calculations	These should be attached as appendices. Each appendix should
Data Sheets	be titled and page numbered. Also, the report should include a
• Figures and Graphs	reference to each appendix.

## Mechanical and Industrial Engineering Writing Outcomes

Undergraduate Programs in IME, ME, MET

#### **General Writing Outcomes**

- Writing is an important part of an engineering and engineering technology education and career.
- Writing is a process that involves planning, drafting, and revising.
- Engineers and Engineering Technologists must be prepared to write to different audiences for different purposes.

#### **Specific Learning Outcomes**

- Generate reports with clear and complete engineering content
  - Content tailored to context (audience, purpose, use)
  - Clear statement of purpose
  - o Complete analysis
  - Correct and thorough conclusions
  - Appropriate backup content in appendices
  - Synthesis and clear presentation of information from various sources (web, library, course content)
- Generate reports with logical flow
  - Clear connections between sections and within sections
  - Use of paragraphs for change of thoughts
  - Headings and subheadings where appropriate
- Design and integrate effective graphic elements (tables, figures, and other non-textual elements)
  - Appropriate graphic elements when needed
  - o Graphic elements integrated with text or placed in an appendix if appropriate
  - Clear and complete labels for and references to graphic elements (figures, tables, etc.) and appendices
- Generate grammatically and mechanically correct reports
  - Subject/verb agreement
  - o Tense
  - Sentence Structure (complete sentences, no run-on sentences, relatively simple sentence structure)
  - o Spelling
  - o Punctuation
  - Word usage (e.g., affect vs. effect)
  - Citation of references
- Write in an appropriate style and tone for the context
  - o Voice, Person
  - Word choice
  - Definitions for and correct use of technical terms
  - o Conciseness (minimal repetitions, no unnecessary content)
  - Professional tone: written to inform, not to impress; appropriate level of formality
  - o Clarity
  - Consistency (two inches, 2", 2 in.)





