

Request for Proposals Instructional Innovation Grants

Teaching/Learning Committee: The Teaching Learning Committee is charged with improving faculty teaching by allocating funds for faculty development projects and sponsoring teaching improvement activities. Up to \$5000 in total grants will be awarded in amounts between \$500 and \$2000. Applicants are encouraged to seek additional funding from other sources.

RFP: The Teaching/Learning Committee solicits proposals that will enhance teaching and learning. Grant activity is not restricted to a single focus and can address a variety of issues including – but not limited to – faculty peer review for formative assessment, mentoring of new faculty, interdisciplinary teaching and learning, application of new technologies to enhance teaching and learning, distance education, assessment/outcomes, and innovative teaching methods. The committee will assess proposals based upon the potential for impact beyond individual courses.

Activities supported by the Instructional Innovation Grant program should contribute to the general body of knowledge regarding approaches to enhance teaching and learning. Grant funds may not be used for capital purchases, personal professional development within one's academic discipline or attendance at professional meetings not associated with the issued identified in each proposal. Any salary compensation must be paid during the period when the work is completed.

Submission Guidelines: The proposal must include the following:

- Title page, to include project title, name, rank, department, address, telephone number, and email address.
- The body of the proposal should not exceed two typewritten double-spaced pages, and should clearly articulate goals, methods/procedures/activities, anticipated outcomes, and an assessment plan.
- A detailed budget between \$500 and \$2000 should be included on a separate page. The use of any matching funds should be identified in this budget.

Grant funds must be expended by June 30, 200-. Successful applicants should make progress towards completing the project and must provide a final report in PDF format to the Teaching/Learning Committee by September __, 200-. The report must include grant activities and accomplishments and detail grant fund expenditures.

Send 13 copies of proposals to: Madeleine Rogers, Office of the Provost. Proposals must be received prior to the deadline: Dec __ at 5:00 p.m. Applicants will receive feedback regarding their grant proposals no later than Dec __.