



TO: L&S Department Heads and Interested Faculty

FR: Melody Zajdel, Associate Dean

RE: **Dean's Award for Academic Excellence**

This is a call for nominations for the Dean's Award for Academic Excellence, which honors two outstanding graduating seniors (one in Letters, one in Sciences) in the college. The dean will present this award at the Letters and Science Annual Awards Ceremony in late April. Please consider nominating the top senior(s) in your department.

**Criteria:**

- 1. A graduating senior in Letters and Science.**
- 2. A record of academic excellence, which may be demonstrated by academic record, academic leadership, breadth of academic experience, achievement in the major field, and creativity.**
- 3. Activities and service will be considered, particularly when the L&S Awards Committee considers several top candidates equally meritorious.**

Past committee members recommend that departments submit a nominating letter, a transcript and faculty letters of recommendation. Letters of recommendation are crucial, especially when there are several students with top academic records.

**Nominations for the Dean's Award for Academic Excellence should be submitted to the L&S Dean's Office by on the posted date (see [www.montana.edu/lettersandscience/award\\_info.html](http://www.montana.edu/lettersandscience/award_info.html) ).**

If you have questions or need additional information, please call me at x4288 or email [zajdel@montana.edu](mailto:zajdel@montana.edu). Please distribute copies of this announcement to faculty members who may wish to nominate students. Thank you.

