

January 13, 2012

TO: L&S Department Heads and Interested Faculty

FR: Melody Zajdel, Associate Dean

RE: Dean's Award for Academic Excellence

This is a call for nominations for the Dean's Award for Academic Excellence, which honors two outstanding graduating seniors (one in Letters, one in Sciences) in the college. The dean will present this award at the Letters and Science Annual Awards Ceremony in April. Please consider nominating the top senior in your department. Each department may nominate **only one** senior.

Criteria:

- 1. A graduating senior in Letters and Science.**
- 2. A record of academic excellence, which may be demonstrated by academic record, academic leadership, breadth of academic experience, achievement in the major field, and creativity.**
- 3. Activities and service will be considered, particularly when the L&S Awards Committee considers several top candidates equally meritorious.**

Past committee members recommend that departments submit a nominating letter, a transcript and faculty letters of recommendation. Letters of recommendation are crucial, especially when there are several students with top academic records.

Nominations for the Dean's Award for Academic Excellence should be submitted to the L&S Dean's Office by 5:00 PM, Monday, February 13, 2012.

If you have questions or need additional information, please call me at x4288 or email me at zajdel@montana.edu. Please distribute copies of this announcement to faculty members who may wish to nominate students. Thank you.

Dean's Award for Academic Excellence (Top Senior)
College of Letters and Science
Montana State University-Bozeman

Date _____

Name of Nominator _____

Dept. _____

Name of Nominee _____

SSN/GID _____

Campus Address _____

Phone _____

Home Address _____

_____ Street or box _____ City _____ State _____ Zip _____

Email address _____

Date of original entrance to MSU: (month and year) _____

Expected graduation date: (month and year) _____

Current status: Curriculum _____ Credits passed _____

GPA _____

Awards, Honors, Academic Achievements:

Extracurricular Activities, Service, Leadership: