





MEMORANDUM

TO: Academic Deans, Directors and Department Heads

FROM: Joseph J. Fedock   
Interim Provost and Vice President for Academic Affairs

Thomas J. McCoy   
Vice President for Research, Creativity and Technology Transfer

DATE: September 23, 2009

RE: Faculty Short-term Professional Development Leave Program

Several years ago, we announced the implementation of a new professional development opportunity for all faculty. The goal of the Short-term Professional Development Leave Program is to provide funding for short-term (one-week to two months) professional development activities for faculty. In response to the positive feedback for this type of program, we are continuing this initiative in AY09/10. The attached summary provides details and application procedures.

Please note that faculty should submit proposals to their department head, who will then forward them to the Dean. The Dean will forward to the Provost a prioritized list of faculty proposals for the entire college.

If you have additional questions, please contact Pat Chansley ([chansley@montana.edu](mailto:chansley@montana.edu), or extension 4373) in the Provost's Office.

Enclosure

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