TITLE: POSITION DESCRIPTIONS

BACKGROUND: The need to more clearly define the administrative role in the College of Nursing was first identified in 1975 when the School (now College) became an autonomous unit. The attempt begun then was soon abandoned so that Faculty organization and curricular matters could be handled. In February, 1978, the School Council met with the administrators of the School and started developing position descriptions using a matrix approach with the rows representing positions and the columns, functions. Several drafts evolved.

POLICY: Position descriptions for major positions in the College will be developed, maintained and updated.

RATIONALE: Position descriptions clarify roles and responsibilities for those functioning within the College, thus facilitating coordinated work toward College goals.

SEE ATTACHED POSITION DESCRIPTIONS

Twelve Attachments:
Attachment #1: Dean
Attachment #2: Associate Dean for Research and Graduate Education
Attachment #3: Associate Dean for Undergraduate Academic Affairs
Attachment #4: Assistant to the Dean
Attachment #5: Campus Director
Attachment #6: Clinical Resource Registered Nurse (CRRN)
Attachment #7: Graduate Teaching Assistant (GTA)
Attachment #8: Course Coordinator
Attachment #9: Faculty Member
Attachment #10: FNP Coordinator
Attachment #11: CNS Coordinator
Attachment #12: Undergraduate Student Services Coordinator

Reviewed/Approved by:

Level I: Executive Council (August, 2006)
Level II: Dean (August, 2006)