MONTANA STATE UNIVERSITY-BOZEMAN
COLLEGE OF NURSING

POLICY # C-14

TITLE: CONTINUING EDUCATION ROLE OF THE FACULTY

POLICY: The College of Nursing faculty (in the aggregate or individually) will provide continuing education (CE) to the health-care community in Montana. For example, this can occur by:
1. Planning, conducting and evaluating CE programs.
2. Providing consultation in CE.
3. Collaborating, coordinating and planning with other health professionals, as appropriate.

RATIONALE: The College of Nursing faculty recognizes its responsibility to provide CE in order to promote quality nursing practice and to positively impact health care delivery throughout Montana.

PROCEDURE:

A. Implementation
   1. Contact the office of Continuing Education/Health Professional at MSU for applications and questions regarding implementation and MSU sponsorship.
   2. CE offerings at other institutions of higher education, health care facilities, agencies or professional organizations shall be submitted for approval at the CE department of the sponsoring institution.
   3. A faculty member's affiliation with MSU may be used when offering CE. If it is a non-university program, the office of CE/Health Professional need not be contacted.

B. Reporting
   1. The individual faculty member is responsible for maintaining an updated record of CE activities on his/her curriculum vitae.
   2. The individual faculty member is responsible for submitting in writing significant CE activities to the Editor of the MSU Staff Bulletin.

C. Individual faculty role in CE
   1. Involvement is the responsibility of each individual faculty member as defined by their professional goals and the needs of the community.
   2. Collaboration with the individual's Campus Director will occur.

D. Available sources of funding and support
   1. Sources of funding and support will be sought in the following order, as appropriate:
      a. sponsoring agency
      b. College of Nursing committees
      c. College of Nursing administrative resources.
   2. Funding from the College of Nursing is dependent on available resources. Therefore request for funding and support needs to be made during the planning stages of the CE program.

Approved by:
PS & CR Committee  11/4/83
Faculty Development Subcommittee:  2/2/95
Faculty Affairs Committee:  3/17/95
College Council:  12/5/83; 5/10/95
Dean:  1/3/84; 5/10/95