

Setting up Office 365 (Exchange) Email on an Android Phone

1. Tap **Settings > Accounts > Add Account > Email**.
2. Enter your **email address** and **NetID password**.
Faculty/Staff (bob.cat@montana.edu) - Students (bob.cat@student.montana.edu)
3. Tap **Next**.
4. Select **Exchange Account**

Enter the following account info in the fields as shown:

Domain\Username: **netid@msu.montana.edu** (Ex: w99v223@msu.montana.edu)

Password: NetID password:

Exchange Server: outlook.office365.com

If Domain and Username are separate fields

Domain: leave blank!

Username: **netid@msu.montana.edu** (Ex: w99v223@msu.montana.edu)

5. Check **Use Secure connection (SSL)**.

If you are prompted:

6. Leave unchecked: Accept all SSL certificates (or Client certificate).
7. Follow prompts to complete setup.