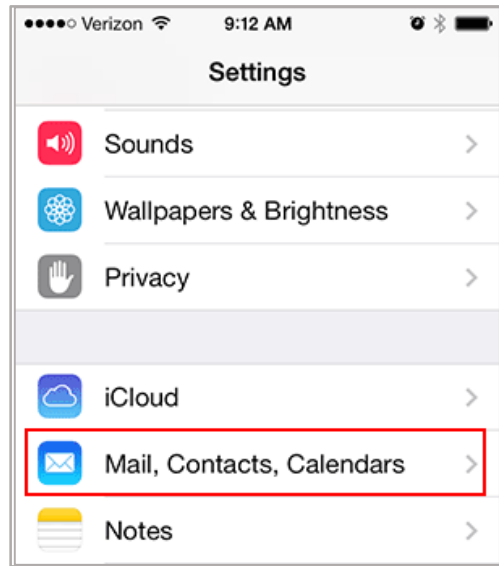


Setting up Office 365 (Exchange) Email on your iPhone or iPad

Depending on your iOS version, you may see slightly different screens than those shown here.

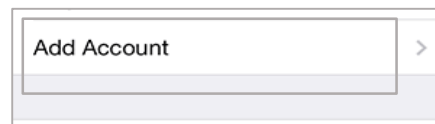
Note: Student Office 365 addresses are in the form of first.last#@student.montana.edu.

1. Tap on **Settings**

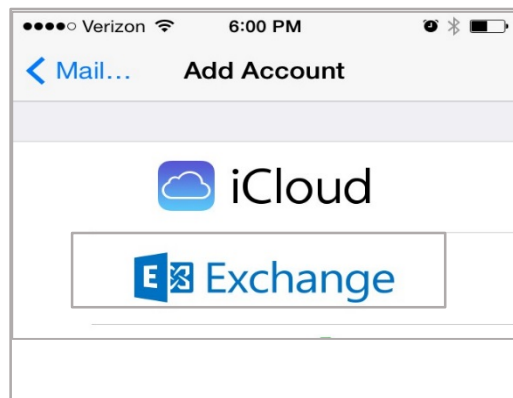


2. Tap **Mail, Contacts, Calendars**

3. Tap **Add Account**



4. Tap **Exchange**



5. Enter the following account info:

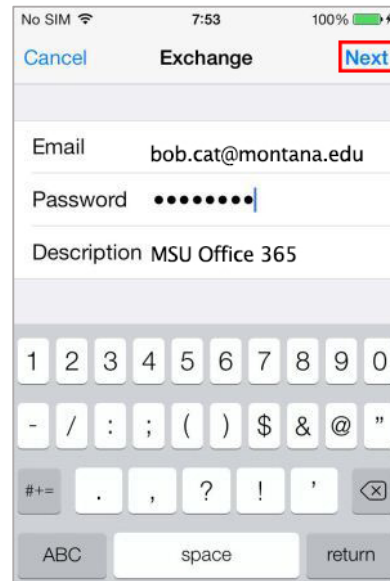
Email:

Faculty/Staff bob.cat@montana.edu

Students: bob.cat@student.montana.edu

Password: **NetID password**

Description: **MSU Office 365**
(or whatever)



6. Tap **Next** in the upper right corner of screen.

7. Enter the following:

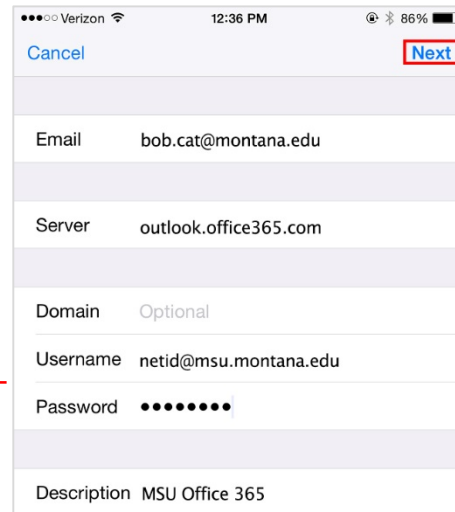
Domain: LEAVE BLANK

Username: netid@msu.montana.edu
(e.g. a12b345@msu.montana.edu)

Password: **NetID password**

Optional:

Server: outlook.office365.com



8. Tap **Next**.

Steps 9 and 10 do not have screen shots

9. Select the items you'd like to sync.

10. Tap **Save**.