UNIVERSITY PLANNING BUDGET AND ANALYSIS COMMITTEE (UPBAC)
February 24, 2004

PARTICIPANTS

Members present:
David Dooley   Sara Jayne Steen   Robert Marley   Bruce McLeod
Jean Ballantyne Bruce Morton   Richard Semenik   Allen Yarnell
Jim Mitchell   Richard Howard   Jerry Bancroft    Shelley McKamey
Craig Roloff   Diane Wyn      Warren Jones     Sue Leigland
Tom McCoy

Members absent:
Scott McCarthy   Jeff Jacobsen   Greg Weisenstein   Shannon Taylor
David Gibson

Others present:
Greg Young      Joe Fedock     Clyde Carroll     Jim Rimpau
Chris Fastnow   Kathy Attebury Bob Lashaway

- MSU-Bozeman Five-year Outlook - tactical groups lead assignments
  - Student Body: Allen Yarnell
  - Faculty and Staff: Craig Roloff/Dave Dooley
  - Curriculum: Greg Young
  - Research and Creativity: Tom McCoy
  - Partnerships and Outreach: Cathy Conover/Dave Dooley
  - Physical, Technological and Financial Infrastructure: Craig Roloff

- Delivery of Instructional KPI Reports
  - Use of KPIs in evaluating budget amendments
  - Use of Five-year Outlook in reviewing budget amendments
  - Use of Delaware data in evaluating budget amendments

- Review of Fixed Costs and Non-base Budget Commitments
  - Administration and Finance
    - Roloff distributed handout and reviewed with committee
  - Student Affairs and Services
    - Yarnell reviewed items with committee
  - Academic Affairs
    - Dooley distributed handout and reviewed with committee

- Agenda for March 2 UPBAC Meeting
  - Initial draft of 5 year budget model
  - FY05 FTE and tuition projection
  - Macro analysis
  - FY 05 budget discussions
  - Executive presentations on budget amendment priorities
  - Draft of program evaluation matrix