UNIVERSITY PLANNING BUDGET AND ANALYSIS COMMITTEE (UPBAC)
October 13, 2009

PARTICIPANTS

Members Present:
Jim Rimpau
Connie Carmack
Wes Lynch
Tamara Miller
Carl Fox
Tom McCoy
Allen Yarnell
Larry Baker
Jeff Jacobsen
Cathy Conover
Kevin Thane
Robert Marley
Craig Roloff
Shelley McKamey
Dan Moshavi
Joseph Fedock
Jeff Butler
Marvin Lansverk
Susan Agre-Kippenhan
Sue Leigland
Paula Lutz
Shannon Taylor
Teresa Snyder

Members Absent:
Helen Melland
Rolf Groseth

Others present:
Chris Fastnow
Jim Luebbers
Kim Obbink
Greg Young
Ian Godwin
Tracy Ellig
Kathy Attebury
Terry Leist
Jeff Adams

Accreditation – Joseph Fedock
- Provost Fedock extended his thanks to everyone for their contributions to a successful accreditation process

UPBAC Working Group Report – Jim Rimpau
- Dr. Rimpau reminded the committee how the work group was formed and its charge
  - Vertical cuts rather than across the board
  - Look at cost reductions
  - Solicited ideas for cost savings: 170 received to date
  - Strategies to deal with elimination of $3 million in stimulus funds in next biennium

Budget Update – Craig Roloff
- Fall enrollment numbers are very good
  - Student FTE is up 459 over original FY10 budget
  - Summer 2009 tuition revenue is $135,000 over original FY10 budget
  - Preliminary fall tuition revenue is $1.2 million above original FY10 budget
  - Possible additional revenue in spring 2010 of $1.1 million above original FY10 budget
  - Unable to project the possibility of this trend continuing in future years
- UPBAC working group considering various options for recommendations regarding additional revenue
  - OTO budget increases to units based on identifiable costs due to enrollment growth
  - OTO budget increases by Executive area
  - OTO investments in enhancing future enrollment growth or operational efficiencies
  - Reserve transfers
  - Other possibilities
• Working group to bring items for consideration to the November 3 UPBAC meeting
• A second UPBAC meeting will be held on November 10 to finalize recommendations
• The Provost requested the working group consider restoration of some base budgets
• UPBAC members are encouraged to forward suggestions and ideas to working group members

➢ Strategic Planning Committee (SPC) Report – Jim Rimpau
  • SPC reports to UPBAC
  • SPC works all year on keeping strategic vision updated
  • Brings to UPBAC suggested changes at end of academic year
  • Vision statement has not been updated recently as it needed to remain static during accreditation process
  • Changes in vision, function of SPC or UPBAC await direction from new President
  • As requested, SPC will provide updates to UPBAC several times each semester

➢ F&A Report – Tom McCoy
  • Goal was to develop a policy that would work for an extended period of time and eliminate continual modifications
  • F&A Investment Committee (FAIC) will take its recommendation to the President for approval
  • Recommended procedure for central investments and distribution of recovered F&A:
    o FAIC will annually identify central investments for recovered F&A
    o Each department will be assessed its share of the central costs based on their percentage of expenditures from the previous fiscal year
    o To receive an F&A distribution, a department must have generated enough F&A in the previous year to cover more than the department’s share of central costs
    o The excess amount, beyond the department’s share of the central costs, will be distributed with 50% retained centrally, 25% to the department and 25% to the Dean
    o Deans and department heads are responsible for distributing funds to the PIs, with the expectation that PIs generating F&A will receive some funding
  • Once this policy is approved by the President the funding distribution will begin immediately