

Minutes  
Undergraduate Studies Committee Meeting  
Thursday, November 15, 2007

Chair: Jeff Adams

Present: Laura Black, James Brown, Mary Cloninger, Diane Donnelly, Gesine Janzen, Barb Prescott, Denbigh Starkey, Steve Swinford, Melody Zajdel, Diane Heck

Guests: Lynn Olson & Tim Dunnagan (Department Head) from HHD

1. Call to order (ACTION)

2. Lynn and Tim presented the new majors in HHD. This is being done to make the programs and options in HHD more visible to the students. See Handouts.

3. Tabled Courses: (ACTION)

a. PSPP 447 “Advanced Propagation” [Jamie Brown] **Tabled long term**. A new course proposal will be submitted in the future.

b. HIST 369 “The World at War” [Steve Swinford]

- Some conflict with HIST 368 but 368 is about the Vietnam War and may possibly have a name change in the future to reflect that.

- Motion to approve by Diane Donnelly; 2<sup>nd</sup> by Denbigh Starkey; vote – 7 yes and 1 abstention.

- **APPROVED**

4. New Courses: (ACTION)

a. ANTH 252 “Contemporary Social Issues in Japan” [Steve Swinford]

- Intro course – more social science than other.

- Aimed at freshman

- **Need to determine if it is to be offered annually.**

- Motion to approve by Steve Swinford; 2<sup>nd</sup> by Laura Black; vote – all to approve.

- **APPROVED**

b. BUS 211 “Business Software Applications” [Laura Black]

- Open for freshman to take test at orientation to bypass this course.

- Course is to improve abilities on software.

- Concerns:

- Diane Donnelly questioned how many sections would be available as it will be a popular course by many other students. Reply was 10 sections.

- Denbigh Starkey wanted to know why not have the freshman challenge CS150 and then they would get credit if they pass. He also questioned duplication of CS150.

- Jeff Adams questioned the possibility of this testing during orientation.

- **It was decided that Jeff would meet with Hunter Lloyd and Harry Benham to discuss the concerns.**

- **TABLED**

c. BIOL 455 “Plant Ecology” [Mary Cloninger]

- This builds on BIOL 303 & fits into Fish & Wildlife

- PreReqs were discussed and are OK except to and an “and”.

- Concerns:

- Diane Donnelly questioned the level – 400 too high. Should be 300 level as it is not a culminating course but instead the proposal says it is a supporting course.
  - Melody Zajdel stated that it might be 400 for graduate students. Jeff to check on this.
  - Motion to approve by Mary Cloninger, pending level clarification; 2<sup>nd</sup> by Denbigh Starkey; vote – all to approve.
  - **APPROVED**
  - d. MGMT 314 “Business Web site Design” [Laura Black]
    - Taking CS courses seemed to intimidate the students and they have programming which the Business students do not need.
    - This would replace taking CS 221 and 160
    - Motion to approve by Laura Black; 2<sup>nd</sup> by Barb Prescott; vote – all to approve.
    - **APPROVED**
  - e. MGMT 315 “Networks and Telecommunications” [Laura Black]
    - Consulting oriented class
    - Motion to approve by Laura Black; 2<sup>nd</sup> by Denbigh Starkey; vote – all to approve.
    - **APPROVED**
  - f. MGMT 414 “Data-Driven Business Web Services” [Laura Black]
    - Motion to approve by Laura Black; 2<sup>nd</sup> by Barb Prescott; vote – all to approve.
    - **APPROVED**
  - g. ANTH 306 “Forensic Anthropology” [Steve Swinford]
    - Capped at 12 due to limitations in the lab
    - Open to biology and premed students
    - Anticipate half anthropology students and half other students due to the interest in forensics
    - The course is dependent on locating funding to purchase a high-quality male and female replica.
    - Will be restricted enrollment and all must see instructor to enroll.
    - Diane Donnelly stated this will be a very popular course
    - Jeff Adams suggested they may want to put it in Seminar category not lecture.
    - Motion to approve by Diane Donnelly; 2<sup>nd</sup> by Laura Black; vote – all to approve.
    - **APPROVED**
  - h. RELS 332 “Biblical Archaeology” [Steve Swinford]
    - Instructor very qualified. Travels overseas to the Mid-East.
    - Motion to approve by Steve Swinford; 2<sup>nd</sup> by Diane Donnelly; vote – all to approve
    - **APPROVED**
5. Jeff queried the committee regarding how they felt about the change in the Architecture curriculum.
- a. Steve Swinford stated he is comfortable with it as long as it doesn’t impact other degrees.
  - b. Diane Donnelly questioned impact on Core.
6. Next Meeting – Thursday, December 6, 2007 @ 10:00 to 1:00 in 415 Reid Hall. Lunch Provided.
7. Adjourn