Using the KPI Visualizations

Although the KPIs show different data, they are built in a single style. Each set of indicators is organized into a storyboard with different tabs along the top. Once you choose a tab, you will find a worksheet with graphs that show trends at the top and tabular data displayed below. Options for filtering by college, department, or year are shown at right.

Navigating the Page: The bar at the top shows the performance indicator you are looking at. Click on each tab to scroll through each indicator.

Drilling Down in the Table: By default, table values will show College-level totals. If you want to view department-level numbers, click on the [+] button that appears when you scroll over the “College” header.

View Colleges or Departments: Select “College Level” if you want to view trends aggregated by college. If you want to compare departments, choose “Department Level.” It’s usually a good idea to filter Departments as these plots get messy when showing every department on campus.

Filtering: You can filter by College, Department, Fiscal Year, or all 3. To add more years, slide the bar left or right.

To compare colleges/departments, click on the arrow and select the check box next to each department or college name.

Warning: It is not a good idea to filter by departments unless viewing data at the Department Level above!