NCAA Academic SubCommittee
October 12, 2010: 12:00am -1:00pm
Minutes

Attendees:
Susan Agre-Kippenhan, Chair Terra Cusack Ronda Russell
Jeff Adams Diane Donnelly Jamie Rizzuto
Mike Carignan Jayne Downey Lyndi Seidensticker
David Cherry Jody Ogata

Data Gathering Assignments for Operating Principal 2.1
1. Report on conditions from Cycle 2 – None needed.
2. Report on implementation of plan for improvement from Cycle 2 –
   Jeff Adams/Durward Sobek
   
   **UPDATE**
   - Meeting with Camie.
   - Will post docs to Knox.
3. Describe additional plans since Cycle 2 (APR Improvement Plan, One Team, etc.) –
   Durward Sobek (Jamie as source.)
   a. APR Improvement Plan
   b. One Team
   c. 2007 NCAA Athletic Review
   
   **UPDATE**
   - Jamie will contact Durwood.
   - Each SubCmte will review these docs for items that pertain to their OPs.
     o Jeff will review One Team.
     o Susan will review the 2007 Athletics Review.

4-5. Admission Issues – Ronda Russell or Diane Donnelly (Phil Gaines)
   a. Special Admits – none at MSU
   
   **UPDATE**
   - Ronda will write narrative.
   - Diane and Ronda will review.

6-7. Compare/Explain difference of 1st Year Student-Athletes with athletics aid. –
Ronda, need 2nd
   
   **UPDATE**
   - Analyze and write narrative.

8. Specific academic support programs. – Jamie Rizzuto, Jayne Downey
   
   **UPDATE**
   - Will be meeting to discuss, report next meeting.
   - Define special admits.

9. Assess and evaluate data (4 previous years) regarding acclimation, retention, and academic
   success of student-athletes with special academic needs. – Terra Cusack
   
   **UPDATE**
   - Analyze and write narrative once SS 8 defines special admits.
   - Include CATS (sp?) program.
10-12. Written policies on initial, transfer and continuing eligibility. – Jody Ogata, Diane Donnelly, David Cherry

**UPDATE**
- Analyze and write narrative once SS 8 defines special admits.
- Include CATS program.

13-17. Analyze and explain data on Federal Graduation Rate, Graduation Success Rate, and Academic Progress Rates Report. – Jeff Adams, Susan AK

**UPDATE**
- Chris Fastnow will provide parent data.

18-21. Written policies and procedures related to scheduling competitions and practices, minimizing missed classes. – Mike Carignan, Durward Sobek, Lyndi Seidensticker (*21), David Cherry

**UPDATE**
- Travel reports are submitted to faculty.
- Travel approval/policy review. – Mike
- Identified need to create more efficient ways of notifying faculty of missed class time.
  - Do we need to enforce the policy better?
  - Do we need to create a policy?
  - How do we get this info out to faculty?
    - Faculty Senate/Affairs
    - Faculty Orientation
- Identified need for a MSU missed classes’ policy.
- Identified need for Athletics meeting annually with all faculty.
- Recommendation to have faculty attend team meetings.
  - Department faculty rep at some team meetings.

22. Plans for improvement, note any possible plans during data gathering time. – Reserve for later.

**Data Gathering Assignments for Operating Principal 2.2**

1. Report on conditions from Cycle 2 – None needed.
2. Report on implementation of plan for improvement from Cycle 2 –
   a. Diane
   **UPDATE**
   - Data Gathering.
   - Has been done sporadically.
   b. Terra (JT – Contact Person)
     Note: Mike Redburn/Dan Davies are working on this for the Student Well-Being Workgroup.
   **UPDATE**
   - Data Gathering
   c. Skip
   d. Mike – clarification of ‘Academic Day’.
     - View NCAA Response to 01-02 report.
   **UPDATE**
   - Data Gathering.
3. Additional plans for improvements/recommendations developed. – Susan will get clarification.
   a. APR
b. One Team
c. 2007 NCAA Athletic Review

**UPDATE**
- Jeff will review One Team.
- Susan will review the 2007 Athletics Review.

4. Providing academic support and advising services. – Diane Donnelly

**UPDATE**
- Data Gathering.

5. Review of staffing, physical space and financial support for academic support. – Susan will get clarification on academic authority.

**UPDATE**
- Meeting with Camie.
- Make an improvement plan to have reports regularly delivered to the Provost.

6. Academic support services (14 support areas.) – Terra/Diane/Jamie/Lyndi

**UPDATE**
- Writing narrative.

7. Submit a recent written report from the most recent academic support services evaluation. – Jamie will provide report which was done by a crosscut of campus. (See if everything is covered.)

**UPDATE**
- Docs are uploaded.
- Gather original committee to evaluate, I-O on page 30 of Self Study Checklist.
- Deadline of February 2011.

8. Identify the academic authority outside the department of athletics. – Jamie will provide a list of people.

**UPDATE**
- Docs are uploaded.

9. Outside individual or entity used for review of academic support. – None used.

**UPDATE**
- Data gathering.

10-11. Process used to review the academic support program and identify relevant corrective actions. – Jamie will track this down, identify, and bring back to the committee.

**UPDATE**
- Data gathering.

12. List most recent APR Improvement Plans developed for any team. – Jayne

**UPDATE**
- Data gathering.

13. Plans for Improvement – note any issues that need a plan for improvement during data gathering process.

**UPDATE**
- Reserve for later.

Any narratives will be considered drafts; please save narratives with the file name: 2.2.x_narrative.docx into the appropriate folder in Knox.

**Next Meeting**
November 9 @ Noon, President’s Conference Room