NCAA Academic SubCommittee
November 9, 2010: 12:00am -1:00pm
Minutes

Attendees:
Susan Agre-Kippenhan, Chair        Diane Donnelly        Jamie Rizzuto
Jeff Adams                          Jayne Downey          Lyndi Seidensticker
Mike Carignan                      Jody Ogata            Durward Sobek
Terra Cusack                       Ronda Russell

Steering Committee Update
- Camie will coordinate One Team efforts.
- Peer Review Team Chair
  - Chancellor Rita Cheng – Southern Illinois University – Carbondale
- Site Visit – September 13-15, 2011

Data Gathering Assignments for Operating Principal 2.1
1. Report on conditions from Cycle 2 – None needed.
2. Report on implementation of plan for improvement from Cycle 2 –
   Jeff Adams/Durward Sobek
   UPDATE
   - Narrative written.
   - Posted Knox.
3. Describe additional plans since Cycle 2 (APR Improvement Plan, One Team, etc.) –
   Durward Sobek (Jamie as source.)
   a. APR Improvement Plan
   b. One Team
   c. 2007 NCAA Athletic Review
   UPDATE
   - Camie will coordinate efforts with Jeff Adams.
4-5. Admission Issues – Ronda Russell or Diane Donnelly (Phil Gaines)
   a. Special Admits – none at MSU
   UPDATE
   - Narrative written.
6-7. Compare/Explain difference of 1st Year Student-Athletes with athletics aid. –
   Ronda, need 2nd
   UPDATE
   - Analyze and write narrative.
   - Ronda will contact Chris Fastnow to find out what data was pulled: exemptions?
8. Specific academic support programs. – Jamie Rizzuto, Jayne Downey
   UPDATE
   - Narrative written and will post.
9. Assess and evaluate data (4 previous years) regarding acclimation, retention, and academic success of student-athletes with special academic needs. – Terra Cusack
   UPDATE
   - Jamie and Terra will touch base with Chris Fastnow on data.
10-12. Written policies on initial, transfer and continuing eligibility. –
   Jody Ogata, Diane Donnelly, David Cherry
13-17. Analyze and explain data on Federal Graduation Rate, Graduation Success Rate, and Academic Progress Rates Report. – Jeff Adams, Susan AK

18-21. Written policies and procedures related to scheduling competitions and practices, minimizing missed classes. – Mike Carignan, Durward Sobek, Lyndi Seidensticker (*21), David Cherry

22. Plans for improvement, note any possible plans during data gathering time. – Reserve for later.

Data Gathering Assignments for Operating Principal 2.2

1. Report on conditions from Cycle 2 – None needed.

2. Report on implementation of plan for improvement from Cycle 2 –
   a. Diane

UPDATE
   - Data Gathering.
   b. Terra (JT – Contact Person)
      Note: Mike Redburn/Dan Davies are working on this for the Student Well-Being Workgroup.

UPDATE
   - Work with Mike and Dan.
   c. Skip
   d. Mike – clarification of ‘Academic Day’.
      • View NCAA Response to 01-02 report.

UPDATE
   - Did someone conduct the interviews?
   - Ask Camie about paper trail that shows the steps to completion.

3. Additional plans for improvements/recommendations developed. – Susan will get clarification.
   a. APR
   b. One Team
   c. 2007 NCAA Athletic Review

UPDATE
   - Camie will be coordinating a meeting regarding the One Time.

4. Providing academic support and advising services. – Diane Donnelly

UPDATE
   - Data Gathering.

5. Review of staffing, physical space and financial support for academic support. – Susan

UPDATE
   - Any faculty or academic administrator.
   - Make an improvement plan to have reports regularly delivered to the Provost.

6. Academic support services (14 support areas.) – Terra/Diane/Jamie/Lyndi

UPDATE
- Lyndi will review written narrative.

7. Submit a recent written report from the most recent academic support services evaluation.
   **UPDATE**
   - Docs are uploaded.
   - Gather original committee to evaluate, I-O on page 30 of Self Study Checklist.
     - In Progress
   - Deadline of February 2011.

8. Identify the academic authority outside the department of athletics. – Jamie
   **UPDATE**
   - Docs are uploaded.

9. Outside individual or entity used for review of academic support. – None used.
   **UPDATE**
   - Writing narrative explaining process.

10-11. Process used to review the academic support program and identify relevant corrective actions. – Jamie will track this down, identify, and bring back to the committee.
   **UPDATE**
   - Data gathering.

12. List most recent APR Improvement Plans developed for any team. – Jayne
   **UPDATE**
   - Writing narrative.

13. Plans for Improvement – note any issues that need a plan for improvement during data gathering process.
   **UPDATE**
   - As you are writing your sections, note any items that need a plan for improvement.

Any narratives will be considered drafts; please save narratives with the file name: 2.2.x_narrative.docx into the appropriate folder in Knox.

Subcommittee members should notify Jen of any narratives posted to the Knox folder and Jen will ask the group for a reviewer.

**Next Meeting**
November 30 @ Noon, President’s Conference Room