NCAA Governance SubCommittee
December 9: 11:00am - 12:00pm
Minutes

Attendees:
Daniel Adams          Dan Davies          Pam Merrell
Doug Alexander        Leo Davis           Bob Oakberg
Kathy Attebury        Tom Jewell          Glenn Puffer
Camie Bechtold        Terry Leist         Amy Starr

Data Gathering Update for Operating Principal 1.1

2. Progress on Plan Report from Last Certification.
   a. Evaluations – Dan Davies
      i. Complete
   b. FAR – Bob Oakberg
      i. Documents making the rounds through official channels.
         1. On Deans’ Council agenda – 12/14/10
            a. Motion made to recommend Bob Oakberg’s version with 2
               modifications to P. Cruzado:
               i. Take out fixed term language.
               ii. Eliminate signature lines at the end.
   c. Financial – Daniel Adams/Michael Stevenson
      i. Complete

3. Any additional plans. – Glenn Puffer/Camie Bechtold
   a. One Team Report & 2007 NCAA Report
      i. Glenn/Camie will review and write narrative.

4. President Cruzado maintains clear and direct oversight. – Tom McCoy
   i. Language for narrative will be approved by P. Cruzado.

5. Discussion of major decisions the members feel we should include in the report. – Dan Davies/Kathy Attebury/Larry Baker
   a. Major Decisions – who was involved and what process.
      i. Complete

6. Describe institutions’ governance policies. – Daniel Adams/Diane Letendre
   a. Complete

7. List the decisions in which the governing board or members have been involved. – Daniel Adams/Diane Letendre
   a. Complete

8. Discuss whether governing board decisions are consistent with those of other on-campus units.
   – Diane Letendre/Daniel Adams
   a. Complete

9. Role, authority and input from those listed. – Camie Bechtold/Bob Oakberg
   a. Complete

10. Control of booster groups etc. on clear authority of the institution. – Doug Alexander/Larry Baker
    a. Larry Baker and Doug Alexander will meet to finalize narrative.

11. Composition of Athletics Board (UAC). – Camie Bechtold
    a. Complete.
12. Control of budget etc. maintained under President Cruzado or her designee. – Tom McCoy
   a. Receive input from P. Cruzado regarding narrative.

13. President Cruzado review of budget to same extent as she reviews other departments’ budgets.
   – Tom McCoy
   a. Receive input from P. Cruzado regarding narrative.

14. President’s annual review of dashboard indicators. – Tom McCoy
   a. Receive input from P. Cruzado regarding narrative.

15. Plans for Improvement
   a. Subcommittee should report items that are in need of improvement.
      i. Evaluations
      ii. Position Descriptions
      iii. More efficient method to distribute information/documents. (1.1.1)
         1. Address Compliance (1.1.2)

**Data Gathering Update for Operating Principal 1.2**

2. Progress made on all plans for improvement – Camie/Diane
   a. Complete

3. Describe any additional plans for improvement/recommendations.
   a. Complete (refer to 13-15)

4. Ensures that rules compliance is a central element in personnel matters for individuals w/in Athletics. – Dan Davies.
   a. Complete

5. Ensures rules compliance is a central element in personnel matters for individuals outside the department. – Bonnie Ashley/Diane
   a. Complete

6. Provide the names and titles of the institutional staff outside the dept who has ultimate responsibility in determining student athletes’ admissions – Bonnie Ashley
   a. Complete

7. Provide names and titles of the individuals having final authority for the institution’s rules compliance. – Terry Leist/Tom McCoy
   a. AD – subject to P. Cruzado’s decision.

8. Identify the individuals inside/outside the dept who have rules compliance responsibilities. – Terry Leist
   a. Complete

9. Institutional policies. – Terry Leist
   a. Policies – creating new policies to be approved.
      i. Drafted:
         1. APP – Complete
         2. Extra Benefits – Complete
      ii. Amateurism – will be drafted.

10. Institution’s written compliance policies and procedures are communicated on an annual basis.
    – Bob Oakberg/Diane Letendre
    a. Complete

11. Rules education efforts for all individuals associated with the dept. - Camie
    a. Complete

12. Institution’s most recent rules compliance evaluation. - Camie
    a. Complete
13. – 15. Rules compliance evaluation – Daniel/Larry/Pam Merrell
   a. 13 – Complete.
   b. 14 – Complete
   c. 15 – Almost Complete
16. Report from the institution’s most recent rules compliance eval.
   a. Complete
17. Plans for improvement. – reserve for later.
   a. Distribution of external reviews of Athletics.
      i. Faculty Senate
      ii. Registrar
      iii. Admissions
      iv. Internal Audit
      v. Other Constituents.

The Governance draft should be complete and ready to submit to the NCAA Steering committee by the end of December.

**Next Meeting:**
TBD