EMERGENCY PROCEDURES
Montana State University
Athletic Training Center

DIALING INSTRUCTIONS:

Dial 911 if utilizing a campus phone
- this call will be answered by University Police
- identify yourself, state you are an athletic trainer, and have a medical emergency that requires an ambulance
  “This is ______________, an MSU Athletic Trainer, we have a medical emergency at ______________ and need an ambulance.”
- other information to provide to University Police
  ➢ location and directions to accident site
  ➢ number you are calling from
  ➢ number of athletes injured
  ➢ condition of the athlete(s)
  ➢ care already given to athlete

Dial 911 if utilizing a cellular phone
- identify yourself, state you are an athletic trainer, and have a medical emergency that requires an ambulance
- other information to provide to 911 operator
  ➢ location and directions to accident site
  ➢ number you are calling from
  ➢ number of athletes injured
  ➢ condition of athlete(s)
  ➢ care already given to athlete
- call University Police 994-2121 to inform them that an ambulance is already en route

Remember to remain calm and composed. Give any additional information that is asked for, and do not hang up the phone until instructed to do so.

Designate a trustworthy individual (athletic trainer, coach, athlete, athletic dept. staff) to meet the ambulance outside of the building to direct ambulance personnel to the situation.
EMERGENCY INFORMATION:

Football Stadium (Games)

Emergency Personnel:
- Staff and graduate assistant certified athletic trainers
- Team Physician
- Stand-by ambulance near entrance to stadium

Emergency Communication:
- If transport is needed, designated athletic trainer will signal EMT’s to assist

Venue Directions:
- Use driveway access North of the stadium on Kagy Blvd.
- Enter through gate on North corner of the football field.

Football Practice Fields

Emergency Personnel:
- Staff and graduate assistant certified athletic trainers

Emergency Communication:
- Important to have a cellular phone available
- Dial 911, followed by 994-2121

Venue Directions:
- Practice Fields SE of Fieldhouse
- Use fire lane on West side of field off Kagy Blvd. between 7th St and 11th St. (Gate to field is at NW corner of field near field house)

Brick Breeden Fieldhouse, Max Worthington Arena

Emergency Personnel:
- Staff and/or graduate assistant certified athletic trainers
- Team Physician present at games
- Stand-by ambulance at men’s basketball games

Emergency Communication:
- During games, use hard phone line on score table to call 911 or locate campus security guard on site
- During practices, use phone in Basketball/Volleyball offices
- Use cell phone if available
Venue Directions:
Use fire lane off Kagy Blvd. to SE end of fieldhouse, there is an overhead door that an ambulance may use to access court. (best option)
OR use front doors to fieldhouse on the West side of building off 11th Ave.

Romney Gym

Emergency Personnel:
Staff and/or graduate assistant certified athletic trainers

Emergency Communication:
Use phone at bottom of stairs on second floor
If offices on third floor are open, use these phones
Advisable to have a cellular phone available

Venue Directions:
Use door on Grant St., gym is located on the 3rd floor, by way of stairs.
There are no handicap/elevator accesses in this building

Shroyer Gym

Emergency Personnel:
Staff and/or graduate assistant certified athletic trainers
Team Physician or Physician’s Assistant present at games

Emergency Communication:
During games, use hard line on score table
During practice, Pay phone between pool locker rooms
Use cell phone if available

Venue Directions:
Use fire lane off Kagy, between 7th St and 11th St., continue behind on the east side of the field house to the end of the parking lot. Use garage door on the south side of Shroyer Gym

North Gym

Emergency Personnel:
Staff and/or graduate assistant certified athletic trainers

Emergency Communication:
On-campus phone located near vending machines near entrance of North Gym
Venue Directions:
Use front door to Hosaeus Health and PE Complex (across the street from Romney) on of Grant St, go through door on left once inside the building, access immediately across the hall.

South Gym

Emergency Personnel:
Staff and/or graduate assistant certified athletic trainers

Emergency Communication:
Use phone in Equipment Room, phone in intramural weight room, or on-campus phone located near vending machines near entrance of North Gym

Venue Directions:
Use front door to Hoseaus Health and PE Complex (across the street from Romney) on Grant St, go through door on left once inside the building, continue down hallway heading South until you enter the gym.

Tennis Facility/ Outdoor Tennis Courts

Emergency Personnel:
Staff and/or graduate assistant certified athletic trainers

Emergency Communication:
Use phone inside Tennis Office

Venue Directions:
Use fire lane off Kagy, between 7th St and 11th St., indoor and outdoor courts located East of the field house. To access the outdoor court, use sidewalk on south side of the tennis facility.

Track

Emergency Personnel:
Staff and/or graduate assistant certified athletic trainers

Emergency Communication:
Important to have cellular phone available

Venue Directions:
Use driveway access to football stadium on Kagy Blvd. between 7th St and 11th St, (the track is located behind the football stadium) drive to the West side of the stadium towards the South end. There is a gate access.
AUTOMATED EXTERNAL DEFIBRILLATOR (AED) PROCEDURES

The AED unit will be located in a designated area within the Athletic Training Center. The AED will stay in this location at all times and will not be assigned to practices or game coverage.

It will be mandatory for the Athletic Training Staff to be certified in operating the AED unit.