MEETING MINUTES OF THE  
UNIVERSITY FACILITIES PLANNING BOARD  
August 20, 2019

Members Present: Dean Adams – Vice Chair, Sreekala Bajwa (for Anton Bekkerman), Christina Fastnow, Brett Gunnink, EJ Hook, Kris Johnson, Mike McNeil, Tom Rogers, Mike Stanley, Dan Stevenson (for Terry Leist),

Proxy’s: EJ Hook - David Kack, Leslie Schmidt (for Renee Reijo Pera), Mike McNeil - Joe Schumacher (for Chis Kearns), Chis Fastnow - Duane Morris (for Tom Stump)

Members Absent: John Brittingham, Bill Clinton, Steve Erickson, John How, Brenden Pelkie (for Taylor Blossom), David Singel (for Robert Mokwa), Glen Steinhoff

Staff & Guests: Kristin Blackler, Jaclyn Buckingham, Madison Graff, Paul Hegedus, Candace Mastel, Anna Price

ITEM No. 1 – APPROVAL OF NOTES
Dan Stevenson moved to approve the draft notes from August 6, 2019.
Sreekala Bajwa seconded the motion.
The meeting notes were unanimously approved: 12 Aye, 0 Nay

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT
None

ITEM No. 3 – CONSENT AGENDA
None

ITEM No. 4 – RECOMMENDATION – Personal Mobility Device
Candace Mastel presented the Personal Mobility Device Policy for approval.

The Personal Mobility Device Policy was initially presented to UFPB as an informational item on August 6, 2019. The policy addresses distinctions between motorized and non-motorized vehicles as new technologies are emerging in communities country-wide. The policy is intended to provide flexible and objective definitions of mobility devices as well as guidelines for their use. The policy allows for better enforcement of reckless behavior by UPD, collaboration and partnership with other community partners, and protecting pedestrians on campus.

Some major focus areas of the policy include:
1) Distinguishing between motorized and non-motorized Personal Mobility Devices (PMDs).
2) Allowing for flexibility in the administrative execution of the policy either in enforcement or closures for special events or protection of pedestrians.
3) Clear definition of parking areas for PMD’s.
4) Potential for administrative closures of areas on campus either temporarily or permanently.
5) Exclusion zone on Core campus and West 11th Avenue Campus where motorized PMD’s will not be permitted.

Exclusion zones have been defined by Chief Parrish due to safety concerns. A map will be featured in the actual PMD policy and on MSU’s website. The zones for parking are still being configured with Chief Parrish and GIS staff.

The Transportation Workgroup has discussed the potential for administrative closures and dismount zones in Centennial Mall to protect pedestrians during events. The Transportation Workgroup and University Communications have been working together to create signage and outreach which will pair with the “Slow Your Role” campaign in conjunction with these closures.

Clarification was given regarding exclusion zones vs. dismount zones per section 300.00 Regulations of the Personal Mobility Device Policy. While exclusion zones are designated for “Motorized” PMD’s and are clearly defined in the policy, dismount zones can be administratively implemented, temporarily or permanently, for either “Motorized or Non-Motorized” PMD’s.
Chris Fastnow raised the concern about adding language regarding holds by the Registrar’s Office in the event of punitive damage from reckless operations. Candace Mastel mentioned that she was in contact with the Registrar’s Office to confirm proper terminology.

Comments from ASMSU will be incorporated into the policy after it is presented during their September 5th meeting. Comments from Faculty Senate will also be incorporated. The policy will be presented to University Council for final approval.

EJ Hook motioned to approve the Personal Mobility Device Policy as is, subject to a return visit to UFPB with a status update after subsequent future outreach meetings with ASMSU, Faculty Senate and University Council. Kris Johnson seconded the motion.
The Vote: 12 Aye, 0 Nay

ITEM No. 5 – RECOMMENDATION – Harrison Hall Classroom Art
Dean Adams presented the recommendation to approve the classroom corridor walls within Harrison Hall be used for public art purposes.

Due to a programming change in Harrison Hall, the proposal for the use of the corridor walls has become obsolete. The Public Art and Artifacts Committee (PAAC) suggests opening public art opportunities within the space. Both the locations offer opportunity for PAAC to solicit proposals from artists and provide educational opportunities. The art can be permanent or temporary.

The two (2) walls proposed for use are 1) a nine-foot wide x 12-foot tall wall leading into a 40-person capacity classroom directly across from the student lounge space, and 2) by a 90-foot long x nine-foot tall wall running the length of the corridor. A classroom with a 36-person occupancy has a direct view of this second wall through sliding glass doors (images presented in the Staff Report).

Dan Stevenson motioned to approve the use of the Harrison Hall corridor walls for public art purposes.
Mike McNeil seconded the motion.
The Vote: 12 Aye, 0 Nay

ITEM No. 6 – RECOMMENDATION – Reid Hall EHHD Public Art
Candace Mastel presented the recommendation to approve the utilization of the hallway walls outside the Center for Bilingual Multicultural Education office and Reid 425 on the northwest corridor of the 4th floor of Reid Hall for a painted or wall wrapped mural by Alisha Fisher, as presented in her recent sketches.

The mural was originally proposed on July 27, 2018 to be installed on the 4th floor hallway of Reid Hall. The Public Art Committee (now PAAC) approved the proposal with the recommendation that lighting in the space be improved for enhanced viewing. The proposal was presented to UFPB on November 20, 2018, and as a result, additional feedback was solicited from the artist. Alisha Fishers response was submitted recently, along with a new proposal with significant changes in content. The new proposal includes three images instead of one and features the Montana state outline, the United States outline, and an outline of the entire globe; each associated with recognized figures and accompanying quotations.

PAAC reviewed and approved the recent proposal, pending the following modifications/suggestions for the design: adding the adjacent wall on the outside of the enclosed stairwell, allowing the artist to decide between a wrap and a painting, changing some of the images of recognizable public figures featured in the new mock-up, and changing some of the quoted text featured in the new mock-up. Photos of the original and current mock-ups were presented to UFPB.

Brett Gunnink motioned to approve all three concepts to be permitted on the 4th floor of Reid Hall.
Dan Stevenson seconded the motion.
The Vote: 12 Aye, 0 Nay
ITEM No. 7 – RECOMMENDATION – Leon Johnson Weather Station
Candace Mastel presented the recommendation to approve the installation of a Davis Vantage Pro2 Weather Station on the west side of Leon Johnson Hall.

Bruce Maxwell, Professor in LRES, and Paul Hegedus, Research Technician, have requested the allowance to install a weather station in the landscaped area west of Leon Johnson Hall for Student and Faculty for research purposes. The research involves setting weather stations up in farmer’s fields in order to collect field specific data to incorporate into precision agriculture approaches. Additional stations may eventually be proposed for use throughout the state. The station would be installed with an understanding that it might be removed in two years or be replaced from time to time.

Due to the concern with the original proposal, which did not include the use of a fence to secure the weather station from vandalism or damage, Paul Hegedus agreed with the proposal to have the weather station installed at the existing MSU weather station site on South 7th Avenue where there is currently an existing fence.

Bret Gunnink motioned to approve the installation of the Weather Station with the caveat that it be installed at the existing MSU weather station site on South 7th Avenue where there is an existing fence.
Dan Stevenson seconded the motion.
The Vote: 12 Aye, 0 Nay

ITEM No. 8. – INFORMATIONAL – LRBP Process Presentation
Madison Graff presented information regarding the Long-Range Building Program (LRBP) process.

Montana State University is required to submit a consolidated Long-Range Building Program request in advance of the 2021 legislative session. Directed by President Cruzado, the Campus Planning, Design and Construction office will coordinate the MSU Consolidated LRBP Process, develop materials, and enter the Capital Development and Major repair priority data into the IBARS System by the July 1st, 2020 deadline. CPDC works with each MSU Campus and MAES to develop their priority lists of Capital Development and Major Repair projects. In September of 2019, each campus will present their priority lists to President Cruzado and other campus constituents involved in the LRBP process. President Cruzado will then prioritize the projects and create one consolidated MSU LRBP project priority list. After the priority list is created, the President progresses the list through OCHE/BOR, A&E division, the Governor’s Office, and Legislature (a timeline of the LRBP process was presented to UFPB).

Additional information about the LRBP can be found on State A&E’s website.

Horizon Items
Public Art and Artifact Committee Procedures

CM/jb

CC:
President Cruzado
Amber Vestal, President’s Office
Maggie Hayes, President’s Office
Julie Heard, Provost Office
ASMSU President
Lisa Hesper, VP Admin & Finance
Ilse-Mari Lee, Honors College
Sarah Shannon, College of Nursing
Laura Underkofler, College of Engineering
Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Leslie Schmidt, Asst.VP Research Office
Tony Campeau, Registrar
Frank Parrish, MSU Police
Becky McMillan, Auxiliaries Services
Sarah Maki, Gallatin College
Kathy Marcinko, Graduate School
David Etie, College of Letters & Science
Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
Elizabeth Schmidt, College of Business
Audrey Capp, College of Business
Karen Funk, College of EHHD
Candace Mastel, Campus Planning