

**MEETING MINUTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
October 3, 2017**

Members Present: Walt Banziger – Chair, Kregg Aytes, Kurt Blunck, Chris Catlett, Ian Eastes, Mike Everts, Christina Fastnow, David Kack, Duane Morris, and David Singel

Members Absent: Keith Hamburg, Chris Kearns, Terry Leist, Robert Mokwa, Renee Reijo Pera, and Jim Thull.

Staff & Guests: Randy Stephens, John How, Candace Mastel, Bill Walker, and Jim Mitchell

ITEM No. 1 – APPROVAL OF NOTES

Approval of the draft notes from September 19, 2017 meeting.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT **None**

ITEM No. 3 – CONSENT AGENDA **None**

ITEM No. 4 – INFORMATIONAL – Rodeo Barn Update

Bill Walker informed UFPB about the Rodeo Storage Facility.

The rodeo storage facility was originally proposed to be in the ropes course center area. It will now be in the Facility Services yard by the reservoir. Its purpose is to store the chutes and rodeo equipment. Walker also informed the group that the facility size would be changed to accommodate a truck driving through.

Duane Morris stated that he knew the building was being relocated, but did not know the storage facility size would be larger to accommodate a truck driving through. He said that he needed to have some more discussions internally with his department to define the direction they wanted to go for the building design and function.

Banziger stated instead of approving the design of the building (to allow Morris to have more internal conversations), they would just move forward with approving the new location. Morris agreed that the new proposed location in the Facility Services yard would be more convenient.

ITEM No. 5 – RECOMMENDATION – Swingle Health Center Name Change

Candace Mastel presented the Swingle Health Center sign change. Jim Mitchell, Director of University Health Partners was also present.

Mastel explained that on September 5 the name “University Health Partners” was approved to be a bottom banner on the new sign for the Swingle Health Center building. On September 19 Walt Banziger presented to UFPB to allow the building sign in front of Swingle to be modified to read “Swingle Hall” on the top banner and on the bottom to read “University Health Partners.” During that meeting UFPB members were concerned as to what defined a building as a “Hall”, “Building”, “Lab”, or “Center.” UFPB then agreed to table the discussion until the October 3 meeting when Jim Mitchell, Director of University Health Partners, could be present to give more background information as to why he prefers “Swingle Hall” on the new sign.

Mastel then presented her and Mitchell’s suggestion of the new sign displaying the name “Swingle Hall” on the top banner instead of its technical name “Swingle Health Center.” Banziger also stressed that “Swingle” must stay on the sign as per the foundation’s preference and it is important that it stays in the sign name.

The suggestion for the name change from “Swingle Health Center” to “Swingle Hall” on the sign was for verbal aesthetics. Mastel explained that if the top banner read “Swingle Health Center” and the bottom read “University Health Partners” it would repeat the words “health”, being redundant, and would not be verbally appealing.

Mitchell stated that the reason for the department name change from “Student Health Services” to “University

Health Partners” was because the organization was restructured and the new name reflected reorganization more efficiently. The sign would also ensure that students are able to find the offices more easily.

David Singel asked what the current name of the building was on the maps and databases. Mastel explained that on the maps the technical name is “Swingle Health Center.” Singel believed that it would be less confusing if the maps and sign names matched for the students to find the building easier.

It was brought up again that there is no clear definition for “Center” or “Hall.” It was brought up, by Jim Mitchell, that BOR and President Cruzado did not want the name “Center” on a building unless it is a research center. Singel stated that “Center” is not being inserted into the name, it is currently part of the name used in the directory.

Banziger noted that the name of the building was not formally changing, it was a change for the name on the sign. There are signs on campus that do not reflect the technical name from the database and maps. Singel stated that it would still be confusing to students if the technical name was not the same on the sign and the database. He proposed that the structure should have only one name across all boards. Singel asked if there was a policy in place to rename a building and who can officially approve of a building name change.

Chris Fastnow stated that usually building name changes do not typically come to UFPB and is not part of UFPB’s purview. Banziger stated that it was not a building name change, it was a change on the signage only. He requested a formal motion.

Aytes motioned to change the sign to “Swingle Hall” on the top banner and “University Health Partners” on a banner underneath. Fastnow stated that would officially change the building name and it was not part of UFPB’s scope.

Mastel stated that the name on the sign would just be vinyl lettering and if it was decided that “Swingle Hall” was not appropriate, after being approved, it could be easily changed. Mastel stressed that there is currently no wayfinding signage for University Health Partners and it was urgent to come to a decision so they could place signage soon. She stated that there are examples on campus where the signage for the building names have been shortened and altered for some signs and do not always match their technical name. The only precedence is to include the name that the building is dedicated to. Therefore “Swingle Hall” would be appropriate for the signage.

Ian Eastes stated that consistency is important because of the nature of the building and should be easy to find for students. He stated that students might not recognize “Hall” as a health center facility.

Aytes motioned to have signage to read “Swingle Hall “and a bottom banner to read “University Health Partners”.

AYE: 4

NAY: 5

Singel advised to recommend that maps and directories should be consistent with signage. There should be a commitment to upgrade maps to match signage. Singel motioned that the building sign should read “Swingle Health Center” on the top banner and “University Health Partners” on the bottom banner.

AYE:9

NAY: 1

ITEM No. 6 – DISCUSSION – Space Management Policy

John How presented the new space management policy that will change how space requests are met. This is an updated version from the 2014 policy. The updated policy is out for review by several different groups (Dean’s Council, Planning Council, Professional Council, Faculty/Staff Senate, and ASMSU). How asked for board members to send him specific comments about any changes they would like to see to the policy. SMC will meet November 6 SMC and will review all comments.

The policy will only involve interior spaces and does not include exterior space, SUB rooms or major interior spaces (like in Jabs Hall).

HORIZON ITEMS

- **Interior Public Spaces Signage**
- **Turf Fields Facility Concept**
- **Renne Library Spaces & Technology Renovation**
- **External Building Signage Policy**
- **Master Planning Issues**
- **Revisit and Update Policies**
- **Second Phase of Garage Art**
- **Bicycle Master Plan**
- **New Residence Hall Site Proposal**

CM/es

PC:

President Cruzado
Amber Vestal, President's Office
Maggie Hammett, President's Office

Julie Heard, Provost Office
ASMSU President
Lisa Hespen, VP Admin & Finance

Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Leslie Schmidt, Asst. VP Research
Office
Tony Campeau, Registrar
Robert Putzke, MSU Police
Becky McMillan, Auxiliaries Services

Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture

Robin Happel, College of Agriculture
Elizabeth Schmidt, College of Business
Candace Mastel, Campus Planning