TO: ALL ARCHITECTS/ENGINEERS OF RECORD

FROM: Russ Katherman, Administrator
Architecture & Engineering Division
1520 East Sixth Avenue, Rm 33
P O Box 200103
Helena MT 59620-0103

DATE: May 29, 2019

RE: REQUEST FOR QUALIFICATIONS

Firms interested in being considered for an interview for the project on the attached page must follow these procedures:

- Submit one (1) electronic file copy of Form 115. The form and instructions can be found at [http://architecture.mt.gov/default.mcpx](http://architecture.mt.gov/default.mcpx). Information in addition to the 115 is acceptable.
- Electronic Form 115 submissions must be received at the A&E office no later than 5:00 p.m. on Friday, June 28, 2019
- The electronic copy must be in Adobe pdf format and provided through uploaded to the State’s eMACS system.
- Submissions received after the deadline may result in rejection.

Firms selected for an interview on each project:

- Will be given project-specific initial information, interview questions, and the interview schedule.
- Will be asked to present their credentials before an interview committee. The committee will then submit the names of three (3) qualified firms to the Dept. of Administration Director, who will appoint one firm for each project in accordance with 18-2-112 MCA.

The State of Montana makes reasonable accommodations for any known disability that may interfere with an applicant’s ability to compete in the application and selection process or that may interfere with an applicant’s ability to perform the essential duties of the job. In order for the State to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed. Persons using TDD may call the Montana Relay Service at 1-800-253-4091.
Gymnasium Rebuild Planning
Montana State University, Bozeman
A/E# 2019-02-07
Project Budget: $300,000

Montana State University, the State’s land-grant institution, educates students, creates knowledge and art, and serves communities, by integrating learning, discovery, and engagement.

During the past 10 years, the MSU-Bozeman campus has grown to more than 16,900 students, 1,300 faculty and 1,900 staff putting increasing pressure on student support spaces, including the Marga Hosaeus Fitness Center. In addition to the consistent growth, more students are participating in intramural programs, club sports teams, fitness programming, activities courses; all of which are among the fastest growing recreational activities on campus. Due to a catastrophic roof collapse in March 2019, more than 60,000 sf of gym, studio, multipurpose and court space and 9,600 sf of swimming pool space was lost, compounding the space problem. This one event is the driver for the rebuilding project.

The purpose of the project is to create a best-of-class fitness and wellness facility for MSU for the next 20-plus years. The University will capitalize on every opportunity to create new program opportunities and expand existing offerings that align with the contemporary needs of today’s students, staff and faculty for fitness, wellness, recreation, instructional and research spaces. As MSU continues improving wellness offerings, the University is interested in how we address all aspects of well-being for the community as well.

The consultant will lead a programming phase to determine the requirements for the facility. Programming is expected to include benchmarking trips to other universities, conducting student focus groups as well as faculty and staff focus groups, evaluating the existing facility, and developing programming options with a project committee to align with the goals and aspirations of MSU resulting in a comprehensive, cohesive, and contemporary facility for University. The consultant will also begin initial site assessments for locating appropriate facilities in close proximity to campus core and master planning of wellness for campus. Additional phases will include schematic design, design development and preparing construction documents, cost estimating, rendering and marketing as needed.

The scope of services has the potential to be expanded to include other functions, such as Health & Human Development, University Health Partners, Athletics and utility/energy connectivity with other campus facilities.

For more information, contact Grant Petersen MSU, (406) 994-5451, grant.petersen@montana.edu or Marina Little, A/E, 444-3327, MLittle@mt.gov.