

Montana State Universtiy Parent Family Advisory Board Meeting

April 19, 2008

Present were: Jodie DeLay, Liz and Jim Taflan, Susan Hiedeman, Cathy Hammer, Lance and Teresa Lerner, Claire Marty, Trish Wylie (conf.call), Tony Kolnik (conf. call) and Victoria Stockdale

Jim called the meeting to order.

The working list of parent family members was updated.

Due to technical difficulties, our long-distance attendees were delayed in accessing the call. Trish Wylie (CA) was able to join the meeting near the beginning and Tony Kolnik joined in later. Apologies to Susan Ullman and Jon Esslinger who were not able to get dialed in. It is to be noted that next year the board meeting will be held in President Gambles conference room.

Old Business

Susan Hiedeman moved we accept the minutes as presented, second Cathy Hammer, motion carried unanimously.

Election of Officers

The following nominations were made for the positions needing to be filled

President	Lance and Teresa Lerner
Vice President	Susan Hiedeman
Secretary	Cathy Hammer
Newsletter	Jon Esslinger
Silent Auction Chair	Trish Wylie

All nominees accepted the position and were all unanimously voted in to their respective positions, Congratulations to all who are assuming new rolls and a great big thanks to the outgoing board members.

Goals and Priorities for 2008-2009

1. **PFA Donors:** In September when letters of thanks are being mailed to donors, a flier will be inserted asking donors if they would be interested in becoming members of the PFA Board. The flyer would be eye-catching and succinct.

2. Newsletter, make the PFA section more predominant and informative to encourage participation on the Board and with PFA activities. Jodie will email the board before the newsletter is scheduled to go out to gain input and ideas.

3. Jodie will also connect with Residence life to see what information they are sending to parents and place links for their information with our email communications and our web page.

4. MSU Alert - communicate with parents how this will go into effect.

Phonathon update and division of funds

Jodie gave a recap of the fundraising (handout entitled Fund Disbursement worksheet). The fundraising this year was again successful exceeding our goal of \$65,000. To date the total is \$67,938. Congratulations to the people who launched and ran the phonathon. Last year we collected 93% of pledged monies, which is more than usual. The board worked off the handout.

Teresa motioned we continue to allocate \$15,000 per anum for the next two fiscal years to the Office of Communications and Public Affairs for operations of the PFA including but not limited to staffing, organizing the weekend activities, keeping the web site updated and preparing and producing the monthly newsletter. The motion was 2nded by Susan Hiedeman and passed unanimously.

The board then went through the other list of requests and made appropriate allocations. Discussion ensued regarding the disbursement of funds. The board wanted to allocate as much money as possible for scholarships to the various Colleges at MSU. Last year \$25,000 was allocated, this year \$28,000 was allocated for scholarships. An increase in \$3,000. Other requests were

Student Activities	\$3,000
Spirit of the West	\$1,000
Day of Student Recognition	\$1,000
MSU Leadership Institute	\$1,000
Scholarships	\$28,000
Library	\$500
Museum of the Rockies	\$500

The total amount being \$35,000.(It is to be noted that two requests- Spirit of the West and MSU Leadership Institute letters of request had not been received, therefore, those two dollar amounts are being withheld until letters have been received.) Trish motioned for the allocation of funds be disbursed as stipulated, Cathy seconded the motion and it carried unanimously.

Parent Family Weekend

Jodie has redone the Job Description for Parent/Family Advisory Board. Board liked the changes and the modified form was approved.

The next weekend is scheduled for October 17-19, 2008.

It is hoped to have registration and a reception in the new PE Building lobby. Lance will try to get the dinner and silent auction to be in the same building, possibly Shroyer gym.

Jodie will send a reminder to Paul that we need to have blue and gold napkins at the dinner. Liz will be the decoration and dinner chair.

It has been suggested that we have a pre-dinner type of social hour where each college could send a representative to this reception rather than have parents try to find the various departments and their meeting times.The reps would have a sign of who they are and parents could mingle throughout the whole place. It might be easier to have

everyone in one place and this would give parents a chance to mingle with one another as well. There will not be alcohol at the reception. Jodie will organize.

PFA will continue to pay for parking

Liz requests a letter to pursue sponsorship with AirGem

Lance will contact Chamber of Commerce to see what support they can give.

Orientation Sessions and Catapalooza Sign ups

Jodie passed around the sign up sheets

June 11 8.30 am till 11.00

July 9 8.30 – 11-00

July 16 8.30 – 11.00

Catapalooza August 29 8.30 – 11.00

On move in day it was suggested we have board members or parents in the dorms with PFA business cards and with ready information for the parents.

It was also suggested there be a Bar-b-que where information regarding PFA would be available and parents who've just dropped off their kids can get together.

Jodie will work hand in hand with residence life on the dissemination of information and will work with Lance on setting up the event.

MSU Alert

This is the system that will be used in case of emergency

There will be a cell phone message

Text message

Land line message

Email sent to all

Sign up done on line for this

President Gamble unable to attend sends his apologies, but wishes to spend as much time with his wife as possible, board extremely understanding of the situation, and wishes them well.

Claire motioned to adjourn meeting Sue 2nd, motion carried.

Respectfully submitted by outgoing secretary, Victoria Stockdale.