



**Healthy and Safe Schools
Vocational Education (Shop, Ag Ed, etc.) Checklist**

	Assessment	Yes	No	Comments
General	Doors with operable locks. (Rooms kept locked during unoccupied periods.)			
	Free of obstructions that inhibit or restrict routine maintenance or cleaning.			
	Free of signs of moisture problems, mold or water damage.			
Ventilation	Exhaust Systems (dust collection, paint booths, fume hoods) installed at all airborne contaminants sources.			
	Exhaust fans operable.			
	Exhaust systems on during activity periods where airborne contaminants generated and during using of hazardous chemicals.			
Safety	Personal protective equipment accessible and in use when appropriate.			
	All machines appropriately guarded.			
	Equipment danger zones clearly marked.			
	Hazardous chemicals are labeled and stored in locked cabinets.			
	Fire extinguishers present and in working order.			
	All exits properly marked.			
	Waste stored in appropriate containers.			
	All exits free of obstructions that inhibit emergency egress from the building.			
	No paints, glazes, or other finishes with lead, cadmium, or other heavy metals.			
Sinks	All fixtures in good repair and operating properly.			
	Hot water does not exceed 120 degrees (F).			
	Soap, disposable hand towel or air drier present.			
	Drains unclogged			
Records	Chemical Inventory List and disposal log on hand and updated yearly.			