

President's Commission on the Status of University Women - Founding Commission

October 6, 2011

Bradley Conference Room

11:30 a.m. – 2 p.m.

1. Introductions and review of charge

- a. CHARGE: Short Term & Long Term: Short term goal of coming up with structure for the organization and a longer term goal of data management and data acquisition.
 - i. Short Term: Establishing a university-wide and multi-campus staffed Commission to advise the President on issues related to diversity and gender equity.
 - ii. Long Term: The longer term goal of the Commission will be to establish on-going evaluations that allow MSU to establish baseline inventories and climate data, identify areas of concern, measure change, and improve implementation efforts related to diversity and gender issues.
- b. Jessi explained ADVANCE Grant and its connection to the PCOSUW. Once the Advanced grant is submitted they may be able to provide more specific information. Jessi also provided background information on what and how the Women's Task Force got together and brought about the creation of the Founding Commission.
- c. Virginia Valian's Public Talk is available online: <http://www.youtube.com/watch?v=3e-fO1VA2AE>

2. Communications – Theresa Marchwick

- a. Listserv – Email communication
commission@sympa.montana.edu - Emails sent to this email will go to all members
Subcommittees: Mission Statement: pcosuwmission@sympa.montana.edu
 Strategic Plan: pcosuwstrategic@sympa.montana.edu
 By-laws: pcosuwbylaws@sympa.montana.edu
 Membership & Term Limits: pcosuwmembership@sympa.montana.edu
- b. Dropbox – data and document sharing. If you still need access contact Theresa.
Subcommittee Folders will be created in the dropbox
- c. Website – www.montana.edu/president/universitywomen
- d. Doodle.com – Meeting Coordination website

3. Tasks for establishing general structure and subcommittees -

- a. Subcommittees:
 - i. **Mission statement:** Rosalyn, Beth, Erin, Phenocia, Betsy, Alanna
 - ii. **Strategic plan:** Joy, Kevin, Chris
 - iii. **By-laws**
 - iv. **Membership and term limits:** Sara, Camie, Celia, Jeanne, Kari
 - v. **Timelines for progress** – these can be created internally in each subcommittee & as a group
- b. Mission Statement and Membership & term limits subcommittees were established and will run concurrently. Once these are created the other two subcommittees will be established.
- c. Each subcommittee will work and bring information back to the larger group for discussion.
- d. Handout – Prescommissionmissionstatements document - Examples of other University's PCOSUW websites to get ideas to start with
 - i. Similar Universities - some very narrow and broad
 - ii. Mission statements usually 2-3 sentences (vision statement can be longer).

4. Discussion of data – Chris Fastnow

- a. Chris discussed the data files located in the PCOSUW dropbox data folder.

b. See “Additional Notes on Data Discussion” for highlights of data.

5. Meeting schedule for remainder of fall semester

a. Theresa will send out email requesting availability to schedule a meeting in mid November

i. Meeting has been scheduled for November 21st, 2011 from 10 – 11 am in the President’s Conference Room.