Members Present: Diane Allen, Jeff Butler, Jim Mitchell, Kim Rehm, Doralyn Rossmann, Rita Rozier, Stacey Scott

Members Absent: Sandy Rahn-Gibson

The meeting was called to order at 1:15 PM by Chair, Doralyn Rossmann. A quorum was present. The minutes of September 28, 2005 were approved with one correction.

TIP Volunteer – Chair Rossmann

- There were no volunteers in response to the email Chair Rossmann sent via the professional listserv for the “To Improve Productivity Committee” last week. Gale will resend the email to PC members, only, and PC members will forward to professional employees within their departments.

University Committee Reports – Stacey Scott, Rita Rozier, Gale Gough

- Stacey, Rita, and Gale met last week to discuss how the members of other university committees would submit reports to be posted on the Professional Council web site. Currently, there are 14 committees that have professional members.
- Once a month, a generic reminder would be sent out to members asking for an abbreviated report from their committees on issues of concern to professionals. The report would be posted within a list of alphabetized committees. It would flow as follows: PC Web page would have a link entitled University Committees linking to an alphabetized listing off all committees professionals are members on linking to the report, the member’s name and the web site for the committee.
- Member Mitchell suggested that we link to not only to committee minutes, if they are available, but solicit the professional member’s impression of the meeting as well. Chair Rossmann also suggested that the committee member report if additional input is needed from Professional Council on any issues discussed at the meetings.
- Members Scott and Rozier and Gale Gough will submit the wording for the monthly reminder to PC members either by email or at the next meeting.

Parking Garage

- How did the parking garage idea arise? Member Butler stated it came from employees wanting one. Member Allen remembers that a parking committee was being formed last year to look into the possibility of a garage being built on campus. Where do university employees make suggestions or give their input? The Traffic Appeals and Regulations Committee’s charge implies that it should address all parking issues, not just parking tickets. If this is not the case, Paul Burns needs an advisory/subcommittee that would have published guidelines.
- PC members stated that they would like to start from the beginning with respect to the planning of a new garage. Larger issues indicate a garage may not be needed. Covered area for cyclists, carpooling, paving the “F” lot, encouraging walking, etc. are alternative ways to commute and should be encouraged. Chair Rossmann believes that President Gamble would postpone building the garage if all the employee groups provided him input.
- Employees believe that decisions, such as the parking garage, are already made and employee participation is asked for in arrears.
- Jo Oudshoorn, Chair of the Parking Committee, will speak with Glenn Puffer, our professional representative on the Parking Committee, about coordinating a presentation.
**Professional Contracts – Chair Rossmann**
- Chair Rossmann has not heard from Kevin McRae since the BOR meeting in September, and subsequently sent out an email to all professionals for input. Chair Rossmann will follow up with Leslie Taylor regarding any outstanding issues and whether further communication is needed with Kevin McRae before the new contract edict is enacted.

**UPBAC Initiatives With Respect to the Regents’ Strategic Goals & Objectives for the Montana University System – Chair Rossmann**
- At the meeting in September, the BOR presented strategic goals & objectives for the MUS CEOs to respond to. UPBAC formulated initiatives responding to such strategic goals and objectives and the following are their recommendations to PEC in preparation for the Regents’ meeting in November. It is in draft and forms the basis for further discussions and refinement.

**MSU GLOBAL INITIATIVES**

**Responding to the Strategic Goals and Objectives for the Montana University System**

**Goal I**
Increase the overall educational attainment of Montanans through increased participation, retention and completion rates

- Quality improvements in lower division education
- Increased capacity in high-demand programs
- Expand non-traditional access
- Faculty recruitment and retention

**Goal II**
Assist in the expansion and improvement of the state’s economy through the development of high value jobs and the diversification of the economic base

- Graduate education
- Undergraduate education in professional schools
  - Nursing
  - Business
  - Engineering
- New investments in research and technology transfer
- Graduate professional programs
- New senior faculty hires in priority high tech areas such as biotechnology, nanotechnology and materials science
- Faculty recruitment and retention
- Increased funding for technology transfer programs
- **Develop I-90 corridor concept** (develop technological, entrepreneurial, business and educational discovery and transfer along I-90 via high-speed internet connections)

**Goal III**
Improve institutional and system efficiency and effectiveness

- The tactics proposed are not reiterations of what MSU already subscribes to. Rather, they are new initiatives. Our initiatives should compliment what other campuses do and highlight what each campus does well. Member Mitchell believes pay issues are going to be in the forefront of most, if not all, initiatives proposed. The Professional Council response should be broad, such as “We need to have a stable, well-qualified, efficient work force. In order to have that we need to address pay…” Member Mitchell will word an initiative and ask PC members, via email, to review before presenting to UPBAC.
- Goal III involves data collection and its use. Major work will be done collaboratively with the Commissioner’s staff and University of Montana, and two projects will include (1) a cost of education allocation model, and (2) a system wide data warehouse.

**Other**
- At the next meeting Tom McCoy and Leslie Schmidt will speak about IDC’s. Member Scott suggested that research professionals should attend.
Member Allen would like Professional Council to look into her teaching two identical classes, on her own time, and as additional comp. Because her salary for teaching those classes would be in excess of 20% of her salary, her request was denied by the Provost’s office. The Provost’s office is using faculty policy as a guideline.

The meeting adjourned at 2:15 PM, as there was no other business.

Signature

Doralyn Rossmann
Chair, Professional Council

Signature

Gale R. Gough
Secretary