Members Present: Diane Allen, Jim Mitchell, Kim Rehm, Doralyn Rossmann, Rita Rozier, Stacey Scott, Jeff Butler

Members Absent: Sandy Rahn-Gibson

The meeting was called to order at 1:15 PM by Chair, Doralyn Rossmann. A quorum was present. The minutes from June 21, 2006 were approved.

University Committee Appointments – Chair Rossmann
- Professional Council reviewed and read nomination statements from candidates volunteering for MSU Benefits, Personnel Board, and the Traffic Appeals Committees. PC members then confidentially voted for a single candidate for each committee to be sent forward to President Gamble for appointment.

UGC Steering Committee Meeting – Vice Chair Rehm
- Vice Chair Rehm recapped the August 9, 2006 UGC Steering Committee meeting. Susan Alt, Leslie Schmidt and Diane Letendre were in attendance and questioned why they were invited. Chair Taylor explained that research faculty were not represented by Faculty Council and he would like to have them included in the bylaws as voting members. Professional Council echoed the same sentiments with respect to research professionals and their non-representation on Professional Council. Both factions have been trying to secure lists of the faculty and professional research employees without luck hence, Susan Alt was asked to attend to provide guidance on how such a list may be obtained. As soon as the research groups are recognized, they will be notified of faculty and professional intentions and be asked for input.
  - The three attendees stated that they would compile a more comprehensive list and present it to UGC Steering Committee during the first or second week of September.
  - Jim Mitchell believes there should be one term to define research employees since Banner erroneously classifies them with other non-research employees.

Meeting with President Gamble – Chair Rossmann, Chair Elect Rehm
- President Gamble discussed the research professional conundrum and believes they should have representation.
  - Chair Rossmann presented an email she received from a research professional employee regarding the 4% raise. It noted that research professionals in a particular department were only eligible for a 3.5% raise. President Gamble stated that from various conversations he has had around campus, there may have been a misunderstanding at the dean’s level about the raises. He will meet with Dave Dooley to review all departmental letters to make sure their intentions were consistent and will report to PC.
  - There is a second campus attorney that has been hired full time. Her name is not yet known.
  - Until her duties are redefined, an interim employee will be hired for Corky Bush’s position.
  - President Gamble recommended that someone from PC attend the September BOR meeting in Butte.
**Other – Chair Rossmann**

- The next meeting will take place on August 30, 2006, where Kim Rehm will take over as Chair of Professional Council. Choosing the Chair Elect will take place during the September meeting when all members are in attendance.
- Professional Council would like to have President Gamble in attendance for an October meeting, after the BOR.
- Shared Governance will have a booth at The Welcome Back Picnic, August 31, 1:30-1:30. Sara France, who is coordinating this effort, requests the presence of Professional and Faculty Council members at the booth. Gale will email her with the names and times of those who would like to volunteer.
- Jim Mitchell and Glenn Puffer are working on a plan for the MSU in case a pandemic flu strikes. They sent out a draft and will now revise it based on all comments and present it to President Gamble for finalization. How would MSU manage the departments should a large volume of employees be gone? How extensive would it be? Will it even happen? The plan advocates a business continuity plan that lists all people, things, duties that each department encompasses. Stacey Scott stated that the plan would be a good tool to use in any disaster. Chair Rossmann will distribute the plan amongst PC members for any additional comments.
- Chair Rossmann will summarize PC’s accomplishments for 2005-2006 and email a draft to all PC members for comment before it is posted on the web.

The meeting adjourned at 2:15 PM, as there was no other business.

Signature

Doralyn Rossmann
Chair, Professional Council

Signature

Gale R. Gough
Secretary