Members Present: Jeff Davis for Jeff Butler, Matt Rognlie, Julie Pester, Sheryl Dettmann, Betsey Pitts, Stacey Scott, Patty Inskeep, Doralyn Rossmann, Nancy Blake, Rita Rozier

The meeting was called to order at 2:30 PM by Chair Matt Rognlie. A quorum was present. Minutes from September 26, 2007 were approved.

Shared Governance Steering Committee Report – Julie Pester

- President Gamble visited the shared governance steering committee a couple of weeks ago and stated that he was impressed with the Recruitment and Retention Task Force report presented to the BOR meeting in September. He is impressed with MSU’s ability to remain visible to the BOR. He also stated that he believes if a portion of the state budget surplus was used for a one-time monetary infusion for programs needing funding on this campus, it would ease some financial burdens.
- Chair Taylor is trying to have either a BOR member or the COHE speak at the November 14, 2007 Faculty Senate meeting.
- Who May Become a PI? This document applies not only to faculty, but professional employees as well. Chair Rognlie would like to review the language and asked for PC input.
- ASMSU is securing a grant to research student retention on this campus.
- The Leadership Institute will sponsor a leadership degree (additional to one’s primary degree) that will be given through the university college.
- The Streamline bus system will have bus shelters along the bus routes and ASMSU will work with the architectural department to design tasteful, safe structures.
- CEPAC has changed their name to Staff Senate. They continue to examine housing prices/rents in comparison to the salary classified employees receive. Currently, it was determined that 98% of classified salary goes to housing.
- Gwen Jacobs, Assistant CIO for Academic Computing, will be speaking to Faculty Senate about ITC. The meeting is an open and all shared governance factions are welcome to attend in 104 Reid, 4:10 – 5:00 PM.

Announcements – Chair Rognlie

- Peter Fields, Director of Athletics, spoke to UGC on October 4, 2007 about how students are performing athletically and academically.
- Nancy Dodd, ombudsperson, spoke to UGC on October 11, 2007 about what she does. Because the ombuds do not have the ability to make recommendations, faculty would like to examine hiring someone who can. Currently, if faculty have a grievance, they may consult the ombuds but, if through her mediation, she cannot help to resolve the issue, then it goes to the Grievance Committee.
- The next BOR meeting in November will be condensed into two days; Thursday and Friday. Chair Rognlie stated that if PC wants to convene with other professional campus constituents, he would help coordinate that effort.

Professional Handbook – Stacey Scott

- It has taken Leslie Taylor and Marj Brown a long time to define what the employment classifications professionals fall into. Conflicting job descriptions within different employment manuals caused the impasse. Additionally, some of the wording is not accurately defining those classifications. Stacey Scott would like PC feedback and will forward documentation she has so far.

Environmental Leadership Committee- Rita Rozier

- The Environmental Leadership Committee has recruited students and attracted the cooperation of facilities services. Committee chair, Rita Rozier, participated in the City of Bozeman’s Climate Protection Task Force on October 4, 2007. On October 5, 2007, Rita spoke on “What’s Going On at MSU Regarding Climate Action and What Action Do We Want to Take?” at the National Conversation on Climate Action.
- The city would like to know how much is MSU spending on fuel. Jeff Davis stated that Facilities Services is managing utilities: Fuel consumption is at the maximum and facilities is in the process of
evaluating energy per square foot per building and benchmarking it against similar facilities to
determine where savings may be achieved.

**Recruitment & Retention Task Force Report – Chair Rognlie**
- Chair Rognlie will email the Recruitment & Retention Task Force Report to all professionals for
  comment.

**Marketing Advisory Council – Stacey Scott**
- Suggestions are being taken for the new MSU ad currently being shown on television. The words,
  “Montana State University” are hard to read. Also, there is no regular advertising budget for MSU, and
  it was recommended that members on the council bring this concern back to their constituents. PC
  supports the ad budget effort and called upon Doralyn Rossmann, the member on UPBAC representing
  PC to make their confirmation known. Doralyn stated that she is happy to bring the issue forward as a
  follow up to the same voiced concern about lack of budget funds.

The meeting adjourned at 3:30 PM, as there was no other business.

*Signature*

Matt Rognlie
Chair, Professional Council

*Signature*

Gale Gough
Secretary, Professional Council