Members Present: Jeff Butler, Matt Rognlie, Julie Pester, Sheryl Dettmann, Betsey Pitts, Patty Inskeep, Doralyn Rossmann, Nancy Blake, Rita Rozier

Members Absent: Stacey Scott

The meeting was called to order at 2:00 PM by Chair Matt Rognlie. A quorum was present. Minutes from October 25, 2007 were unanimously approved.

**SHARED GOVERNANCE STEERING COMMITTEE REPORT – Julie Pester**

- Jim Rimpau attended the Shared Governance Council on November 1, 2007 to discuss concerns about constituent communications (e.g., professional emails), and he stated he was not aware of the email problems Chair Rognlie has experienced. Student email will be outsourced. MSU has chosen a campus emergency system and it will be in place after all its functions are reviewed by a committee appointed by President Gamble.
- ASMSU spoke with the Provost about the bus system, and they will be making a presentation to UPBAC for additional funding from the university.
- Christina Bauer is resigning as the vice president of CEPAC, as she is changing jobs. Her employee status has changed from classified to professional.

**UPBAC – Doralyn Rossmann**

- UPBAC members are concocting strategic ideas to present to the BoR and legislature should there be a surplus in the next budget. Doralyn Rossman and other members of the Infrastructure Subcommittee (IS) are finding budgeting challenges; although minor repairs and upgrades may be sorely needed on campus, it is believed that these types of initiatives won’t spark interest with legislators. Larger strategic initiatives appear to garner more interest.
- Tegan Molloy, ASMSU president, gave a presentation about the Streamline bus system, the apex of which was it needs more funding. Craig Roloff would like to work more with ASMSU about their funding request, as the bus system has always operated at a deficit.
- Doralyn Rossmann is working on her Masters of Public Administration and will be conducting a survey/interview with all UPBAC members with respect to planning and processes and how people visualize that concept.

**ENVIRONMENTAL LEADERSHIP COMMITTEE (ELC) UPDATE – Rita Rozier**

- The Strategic Planning Committee asked Facility Services to articulate strategic goals for energy conservation. Facilities responded with a future five year plan.
- “MSU will have developed and implemented a comprehensive campus sustainability energy policy that includes guidelines for:
  - renewed energy consumption;
  - recycling;
  - education;
  - outreach;
  - new construction criteria;
  - water consumption; and
  - transportation,
  - With our goal of minimizing our impact on the environment consistent with our level of resources while still supporting the university mission. MSU will have conducted and documented a baseline inventory of campus energy consumption and benchmark this data against national standards and establish meaningful timelines and goals to minimize consumption.”
- The ELC is continuing in a partnership with five constituents in the community via President Gamble. Cliff Montagne will be coordinating with the community.

**SUMMARY OF COMMENTS ON RECRUITMENT AND RETENTION TASK FORCE REPORT – Chair Rognlie**
Since Stacey Scott was unable to attend the meeting, PC will not officially approve the summary. Any questions, comments or changes should be sent to Matt Rognlie.

BOR MEETING – Chair Rognlie
- The BoR will be held on campus in the Strand Union. For agenda information please refer to: http://mus.edu/board/meetings/2007/Nov07/Nov07.asp
- Chair Rognlie will prepare a statement regarding the recruitment and retention questions and hand out his responses.
- Chair Rognlie would like to meet with other professional campus constituents.

PROFESSIONAL EMPLOYEE DATA – Chair Rognlie
- The original intent of this data collection was to find out who the professional constituency are.
- Chris Fastnow produced data for PC about professionals that include, but are not limited to the average salary, maximum salary, average years since first hired, minimum age, maximum age, salary ranges, FTE, funding sources. There are 783 professionals.
- Chair Rognlie asked PC members to review the data and provide feedback. PC will then revisit it in December.

OTHER – Chair Rognlie
- Chair Rognlie attended the supervisory training session hosted by MSU legal counsel. The session would be valuable to new employees. The professional review process should have been emphasized more, however.

The meeting adjourned at 3:00 PM, as there was no other business.

Signature

Matt Rognlie
Chair, Professional Council

Signature

Gale Gough
Secretary, Professional Council