Members Present:  Betsey Pitts,  Stacey Scott, Carolyn Plumb, Sara King for Chris Bauer, Adam Edelman, Nancy Filbin, Sheryl Dettmann, Woody Cranston, Julie Tatarka

Others present:  Pat Lane

Chair Pitts called the meeting to order at 11:00 am. There was a quorum.

Announcements – Chair Pitts
- PC will meet with President Cruzado on January 13, 2010. Members suggested the meeting focus on President Cruzado’s process to formulate a vision for MSU and how professionals may assist.
- Adam Edelman will ask Anne Milkovich about supervisory training and how it may be incorporated into a program for professionals.
- Chair Pitts will ask Jeff Butler to speak about UPBAC at the next meeting.
- Stacey and Sheryl will concentrate on professional development planning next semester.

Ten Things Professional Employees Could Do to Encourage Student Success – Chair Pitts
- How PC might introduce the idea:
  - Be presented in the context of student retention, a philosophy which has prevailed for many years at MSU.
  - Put a link on the PC web page.
  - Send out an email to all PE’s.
  - Print on a card with graphics and distribute to all PE’s or enclose in the PE New Employee Packet.
  - Present, in concert with the Ten Things, a motivating spirit for PE’s who help the students. For example, explain that by supporting students, PE’s would have a larger impact outside of MSU; i.e., student success in the outside world.
  - Listen and relay student success stories to create a momentum of helping students. PC suggested canvassing students for stories about MSU employees who may have had an impact on them, but may not be aware. The stories might then be presented to Tracy Ellig for broadcasting.

The meeting adjourned at noon, as there was no other business.

Signature
Betsey Pitts, Chair