Members Present: Chris Bauer, Betsey Pitts, Woody Cranston, Carolyn Plumb, Sheryl Dettmann, Julie Tatarka, Nancy Filbin, Jeff Littlefield

Chair Pitts called the meeting to order at 11:00 am. There was a quorum.

Student Video – Betsey Pitts
- The new student video will be announced in the August 30th, Monday Morning Memo from President Cruzado and will be sent to all MUS employees. PC will be credited for the effort.
- It was suggested that a memo go out at the beginning of the AY to all PE’s thanking them for their service and include the list of things to do to encourage student retention.

Ten Things PE’s May Do to Encourage Student Retention – Nancy Filbin
- Suggestions for distribution of the list (hereinafter referred to as “10 Things”) included PC members hand delivering to assigned departments/colleges, bulk mailing through mail services or emailing via a listserv. The “10 Things” might be printed on card stock with contact information on the back, using Sub Graphics to design it. It was decided that the list would be distributed, in some way not yet determined, during the third week of school.

Update on Provost Search – Carolyn Plumb
- Out of about 75 applicants, reference calls were made on approximately 15 people, and 10-12 semifinalists were interviewed at a neutral site. Of those, 5 or 6 candidates will be invited to campus to be interviewed, likely after the President’s inauguration.

PC Awareness at the Wellness Fair – Woody Cranston, Betsey Pitts
- PC might participate in the Wellness Fair as a forum to inform PE’s about PC’s existence and charge. PC members might rotate to man the table. Kelsey Rozell, Wellness Coordinator, would like to attend a PC meeting to speak to members about the fair.

Past PC Minute Approval - Betsey Pitts
- Gale will email all past, unapproved minutes to all PC members, who will return hard copies with corrections/comments. In the future and in case of Gale’s absence during a PC meeting, Nancy Filbin volunteered to take notes.

Presidential Inauguration - Betsey Pitts
- Chair Pitts would like to ask PE’s to attend the inauguration ceremony, September 9 and luncheon on September 10. Chairs and Chairs-elect of shared governance will be asked to speak for one minute. New Chair Chris Bauer will circulate her message (due September 1) to all PC members for input.

Marketing Advisory Committee Rep - Betsey Pitts
- A call for nominations to all PE’s for the replacement of Stacey Scott on the MAC, will be done in mid-September, in time for the first MAC’s first meeting in October.

Name Tag Project - Betsey Pitts
- The status of the project include coordination with Staff Senate and proceed from there.

Goals for PC for the 2010-2011 AY– Carolyn Plumb
- Plumb suggested that the council articulate goals for the next year at one of the next meetings and suggested that Chair Bauer add that topic to the agenda.

PC and BoR – Betsey Pitts
- Past Chair Pitts and newly-elected Chair Bauer believe that PC should meet and greet the BoR and ask for time on their agenda.

Professional Development – Chris Bauer, Nancy Filbin, Julie Tatarka
- The professional development seminar was successful last year and PC would like to continue this program, pending PC budget approval.

The meeting adjourned at noon, as there was no other business.