Members Present: Chris Bauer, Betsey Pitts, Carolyn Plumb, Jeanne Wilkinson, Julie Tatarka, Nancy Filbin, Jeff Littlefield, Adam Edelman, Erika Swanson, Pat Lane

Chair Filbin called the meeting to order at 11:00 am. There was a quorum. Chair Filbin thanked all those who participated in the President’s inauguration.

Past PC Minutes – Chair Filbin
The minutes from September 1, 2010 were unanimously approved. Past minutes will be distributed before the next meeting and reviewed then.

STATUS OF GOALS/PROJECTS for 2010-2011

Professional Bylaws – Jeff Littlefield
Jeff, Jeanne and Pat will make modifications to the bylaws

BoR Visits/Communications – Betsey Pitts
PC would like to have two council reps at each meeting. Members interested in attending the BoR should contact Chair Filbin or Betsey Pitts. BoR schedules may be viewed at this website: http://mus.edu/board/BORinfo.asp

Professional Development Seminar
After the next meeting, Nancy, Chris and Julie will meet to discuss development possibilities.

Professional Handbook – Jeff Littlefield
Jeff will update PC with the history and current status of the handbook for further discussions at the next meeting. In the meantime, he will make modifications, if necessary.

Twitter and Web Site – Erika Swanson
Erika has login info and will proceed.

Table at Wellness – Chair Filbin
November 9-10, 6:30 am – 10:30 am: PC discussed having former PC member, Woody Cranston, man a table at the Wellness Fair to inform constituents of our existence and our mission. PC was not sure what kind of materials would be handed out to those who visited the table.

NEW BUSINESS

Professional Council Invites – Chair Filbin
PC discussed inviting VP’s and President Cruzado to PC meetings.

Leadership Meeting – Chair Filbin
Past-chair Pitts will attend the Leadership meeting through October, at which time Chair Filbin will take over. Chair-elect Wilkinson will be attending all leadership meetings.

OTHER BUSINESS

Update on Provost Search – Carolyn Plumb
Plumb encouraged PC to attend the forums and complete evaluation forms. The first candidate, Martha Potvin (Univ. of No Dakota) has already been interviewed and three more are due on campus within the next three weeks.

Ombudsman – Chair Filbin
Data from the AY 2009-2010 report shows increased professional interaction with the Ombuds.
**Professional Representatives on New University Committees – Chair Filbin**
New committee members are brought forward by PC and the President makes the final decision about who will fill each position except the University Council, which specifies the PC chair. PC leadership will discuss membership and when they need to be appointed when they next meet with President Cruzado.

**Tuition Waiver Questions – Chair Filbin**
Maintaining their mission as a communicative body, PC will direct professionals who have questions about tuition waivers to the appropriate administrator.

The meeting adjourned at 11:00 am, as there was no other business.

Signature
Nancy Filbin, Chair

Signature
Gale Gough, Secretary