Professional Council Meeting  
Wednesday, October 2, 2013  
10:00am, Reid Hall 415

Members Present: Nora Smith, Donna Negaard, Liz Grant, Abbey Keene, Lisa Brown, Sean Cleveland,  
Karen Steele  
Guests: Jeanne Wilkinson

Approve 9/18/13 minutes – do not have and Donna will email them out

Jeanne Wilkinson announcement on Toastmasters Club  
- Faculty/Staff club meets Tuesdays at noon in the SUB (168e).  
- Helps with one’s speaking abilities/skills, evaluations are given, professional development  
- Anyone is welcome  
- Annual dues - $42 every 6 months

Awards  
- Firefly Award – we need to get announcements out to listserves, nominate people, and have committee review it. By end of November need to get info to Provost office.  
- On the draft, pick a number of testimonials that can be given (#2 of criteria). Nora suggested stating one can submit as many testimonials but keep it to 200 words.  
- Jobs needed:  
  - Need help to get announcement made –  
  - Get it to MSU Today = Nora Smith and Sean  
  - Review Committee = Nora suggested put it through the entire council as the first time  
- Sean, as website liaison, will be asked to help get info online and to MSU Today

Job/Member Review  
- Chair - Donna  
- Chair elect – Liz  
- Secretary - Abbey  
- Treasurer - Lisa  
- Website/twitter - Sean  
- Professional Development - Jake  
- Membership liaison- Jonathan  
- Logistics - Karen  
- Social Coordinator - Chancy  
- Archivist – Nora Smith

Updates & Announcements:  
a. Employee Recruitment Event - Oct. 30th in SUB ballrooms 233-235  
   - Hosted by Grad School  
   - Opportunities for profession  
b. BOR meeting on Sept 18 & 19 – Announced Oct. 2nd = For MUS Contract and LOA 2.25% raise starting Oct 1st.  
c. University Council items –
a. Year of Engaged Leadership – President picked Lindsey Murdock and Dean Caires to be given awards for their hard work and involvement
b. “Environmental Health and Safety” policy – approved
c. “Stay At Work” policy - under review (employee injured and wants to work in another area, can we help find them a job?)
d. Dining room hall renovations and updates – increase in students has been 33% in past 20 years. New dorm for 400 new students open fall 2016 (once get BOR approval). We have 3 main dining halls and 1 renovation will occur each upcoming summer (more options and updated facilities).
e. Charitable Giving Drive at the end of October.
f. Parent and Family weekend – looking for help. Help get parents exposure to getting in to classrooms. Friday night at 530pm to meet/greet parents.
g. Year of Engaged Leadership presentation was at the Museum of the Rockies.
h. New credit policy under review
i. JABS building will hopefully be open for commencement 2015
j. Rally for Change – ASMSU student president and MSU Voice, Tues. Oct. 8th 4:30pm MSU Centennial Mall – support for survivors of sexual assault

Adjourn – next meeting is October 16, 2013