

FAQ

Q: How do I drop a class?

A: Fill out an Add/Drop form that both your professor and academic advisor sign then turn it into the registrar office.

http://www.montana.edu/registrar/documents/pdfs/Add_Drop_Form.pdf

Q: Who can help me register for classes?

A: Psychology Peer advisors located in Traphagen 319 can assist in registration.

Q: How do I know what classes are going to be offered in the upcoming semsters?

A: Tentative class lists can be found in MyInfo under "find class by CRN", select the semester of concern to see the tentative class list.

https://atlas.montana.edu:9000/pls/bzagent/twbkwbis.P_GenMenu?name=homepage

Q: How do I find my advisor?

A: Go to MyInfo (link above), enter secure area, click on Degreeworks. Degreeworks has your academic advisor listed on the home page.

Q: How do I get an advisor if there is not one appointed to me?

A: Brenda Lewis, Traphagen room 325, can appoint advisors.

Q: Where can I find my GPA?

A: On Degreeworks.

Q: How do I become a Research Assistant (join a lab)?

A: The MSU psychology website has a list of current research labs, find one that interests you and contact the professor to see if there they are looking for any help.

<http://www.montana.edu/wwwpy/labs.html>

Q: How do I know if my credits from past schooling will transfer to MSU?

A: Access MyInfo (link above) and click on the "Transfer Equivalency" tab on the first page. Fill in the past school and you will get a list of transfer credits.

Q: Why can't I register?

A: It may be before your timeslot to register or you may have holds on your account. Contact Student Accounts to find out what the holds are for.

A2: Common holds include: dental fees, medical fees, unpaid athletic fees, unpaid tickets, etc.

Q: How do I get my PIN number to register? What if I lose it?

A: The Psychology Peer Advisors located in Traphagen room 319 will have PIN numbers for you.

A: If PIN is lost, contact the Psychology Peer Advising office and the Lead Peer Advisor will be able to retrieve your PIN for you.

Q: What is PSXY 495 (Field Practicum)?

A: Field Practicum entails joining an organization either as an intern or for pay to gain real world work experience. A list of psychology related organizations can be found on the Psychology department page. A field practicum does not always have to be in a psyx field, people often use their current jobs. 9 hours a week is to be completed throughout the semester with a paper due at the end.

Q: What is the difference between a double major and a double degree?

A: A double major still requires 120 credits and you receive one diploma. A double degree requires 150 credits or departmental requirements and you receive 2 diplomas.

Q: How do I change majors?

A: Change of curriculum sheets can be found on the psychology department website or in the advising office located in Traphagen 319.

http://www.montana.edu/registrar/documents/pdfs/curriculum_changes.pdf

Q: When do I need to apply for graduation?

A: A year before your expected graduation date applications should be turned in.

Common Contacts

Registrars Office

Tel: (406) 994-6650

Fax: (406) 994-1972

Email: registrar@montana.edu

Location: 101 Montana Hall

Student Health Services

Tel: (406) 994-2311

Fax: (406) 994-2504

Location: Building East of SUB

Office of Financial Aid

Tel: (406) 994-2845

Fax: (406) 994-6926

Location: Stand Union room 183

Veterans Services

Tel: (406) 994-3661

Fax: (406) 994-3943

Location: Stand Union, Room 185

Peer Advising Office

Tel: (406) 994-6052

Location: Traphagen Hall 319

Student Accounts

Tel: (406) 994-1991

Fax: (406) 994-1954

Location: Montana Hall room 102

Office of Student Success

Tel: (406) 994-7627

Fax: (406) 994-5488

Location: Stand Union, Room 177

Office of International Study

Abroad Programs

Tel: (406) 994-7151

Fax: (406) 994-1619

Location: Culbertson Hall, Rm 400

Link to Campus Map and Parking

<http://www.montana.edu/parking/campus.html>