

Petitioning for Residency as a Current or Returning Student

- Review the complete Montana Board of Regents' Residency Policy
- Submit the Residency Questionnaire & all of the required documentation

Important Links

- **Board of Regents' Policy:**

<http://www.mus.edu/borpol/bor900/940-1.pdf>

- **Residency Questionnaire:**

http://www.montana.edu/registrar/pdfs/Residency_Questionnaire.pdf

- **Office of the Registrar homepage:**

<http://www.montana.edu/registrar/>

Deadlines

Summer 2012

Early Review: April 6th, 2012
Final Deadline: May 25th, 2012

Fall 2012

Early Review: June 15th, 2012
Final Deadline: Sept. 10, 2012

Students are strongly encouraged to submit materials by the early review

Required Documentation

- Montana Driver's License
- Montana Vehicle Registration
- Montana Voter Registration
- Montana Bank Account
- 2010-2011 Montana Pay Stubs
- 2010 Montana Tax Filing
- Financial Aid received for 2011-2012
- Tax Exemption Affidavit
- Graduate Students-Proof of Assistantship

New Undergraduate/Prospective Students

Office of Admissions
201 Strand Union Building
Bozeman, MT 59717-2190
(406) 994-2452
admissions@montana.edu

Graduate or Prospective Graduate Students

The Graduate School
108 Montana Hall
Bozeman, MT 59717-2580
(406) 994-4145
gradschool@montana.edu

Continuing or Returning Students

Office of the Registrar
101 Montana Hall
Bozeman, MT 59717-2660
(406) 994-6650
registrar@montana.edu

Board of Regents' Residency Policy Summary and Instructions

To be considered a Montana resident:

1. Must be physically present in Montana for **12 continuous months**. A total of 30 days absence from the state is allowed during the 12-month period.
2. The 12-month period does not begin until at least one act that clearly indicates the intent to become a Montana resident is taken. *Physical presence in Montana alone will not serve to start this period.*

Sufficient acts to begin the period are:

- a. A Montana vehicle registration is obtained (*Note: if you are employed, Montana law requires that you register any vehicle you own or operate, even if your name is not on the title, i.e. parent's vehicle.*)
 - b. A Montana driver's license is acquired.
 - c. A Montana voter registration is acquired.
 - d. A principal residence (house or mobile home) is purchased and a MT title obtained.
 - e. A resident Montana income tax return is filed.
- Only if items a-e do not apply, an Affidavit of Intent can be filed.

An individual who is enrolled for more than half-time status at a post-secondary school during any semester that falls within the 12-month period is presumed to be present in the state primarily for educational purposes. Such periods will not be generally be considered as part of the 12-month period of the policy. At Montana State University, 6 credits is considered half-time enrollment status for both undergraduate and graduate students.

A person seeking resident status must demonstrate that as an independent person, he/she is at least 51% financially independent, and that he/she is **not claimed** as an exemption by a **non-resident parent** or legal guardian on federal income taxes, **commencing with the tax year in which the 12 month period begins.**

Summarized from Student Guide to Residency Policy: Montana University System, as published by the Montana Board of Regents of Higher Education

Questions?

