

2019 REQUEST FOR PROPOSALS

Grants to Support Programs in the Humanities, Arts, and Social Sciences (HASS)

Introduction

The Office of the Vice President of Research and Economic Development is pleased to announce this request for proposals (RFP) for interdisciplinary, collaborative projects in the humanities, arts, and social sciences. Collaborative grants are intended to be planning grants in anticipation of building programs, initiatives or centers that will enhance the national and international reputation of Montana State University.

The granting process will have two phases:

PHASE 1: We seek to fund up to 10 planning proposals between \$2,000 and \$10,000 with a maximum duration of 12 months in support of collaborative and/or interdisciplinary scholarship and creativity. A collaborative project must involve at least two full-time faculty members with a terminal degree. Final presentations by the grantees to the campus community and final reports describing the scholarly and creative accomplishments are required.

PHASE 2: At the end of the first year, a subset of awards (1-3) will be selected by a committee comprised of MSU faculty in the humanities, arts, and social sciences, who will review collaborative proposals and make recommendations to the VPRED for annual support of \$50,000 to \$150,000 for up to three years. (A phase 2 grant may be awarded in the first year in cases of exceptional merit.)

****Please note:** These grants are not intended to replace grants in support of individual Scholarship & Creativity (S&C grants). A request for proposals for individual S&C grants will be issued by Office of the Vice President for Research and Economic Development.

Phase 1 Submission Guidelines

A planning proposal should contain the following and be submitted to the VPRED via the electronic proposal clearance form (ePCF) (<http://www.montana.edu/research/osp>).

- 1. Cover Page** (one page) including the total amount of funding requested, title project, description of applicants (disciplines, schools/divisions, departments, centers/programs, email and phone contact information)
- 2. Project Description** (maximum of two numbered pages, single-spaced, minimum 11-point font, minimum 1" margins)
 - Abstract (a one-paragraph summary written for a general audience)
 - Specific purpose, goals, aims and/or objectives
 - An explanation of the interdisciplinary scholarly impact of your proposed initiative and a work plan for the granting period
 - Methodology and tasks during the granting period
 - Personnel (including faculty, staff, graduate and/or undergraduate students)
 - Plans for long-term stability/sustainability beyond the first 3-year funding period
- 3. Budget and Budget Justification** (one page, coordinate with your school or departmental budget person). These must include proposed information about:
 - Faculty, staff and/or student salaries
 - Materials, supplies, travel, speaker fees and accommodations, and other costs
 - How each budget item will contribute to the success of the project

4. Appendices

- Curriculum vitae (maximum 3 pages per applicant/key personnel)
- Listing of past publicity highlights, which may include press releases, publications, announcements, reviews of books, exhibitions, performances, interviews or other distinguishing career milestones
- Evidence/plan for leadership/management of the proposed program/initiative/center/institute

Review Criteria

Planning proposals will be reviewed according to the following criteria:

1. Intellectual creativity, originality and novelty
2. Interdisciplinary collaboration and ability to form a coherent program, initiative or center that will lead to novel research and enhance the national and international reputation of Montana State University
3. Plans for public exhibitions or performances and book releases for continued scholarship or creative work related to the award
4. Appropriateness of the budget
5. Experiential learning opportunities for students (undergraduate and/or graduate) who are associated with the project

Selection Process

A review panel consisting of MSU faculty from the humanities, arts, and social sciences will provide written reviews of each planning proposal and meet in committee with the Research Council to discuss the reviews and make consensus recommendations.

Phase 2 Submission Guidelines

Selection of up to 3 projects for continued support (\$50,000 to \$150,000 annually) will be based on the presentation and assessment of the results from planning projects. Presentations will be 30 minutes in length with 15 minutes for questions and must contain a statement that explains anticipated long-term sources of external funding (in addition to funds provided by the VPRED) that will ensure the sustainability of the project. A review panel consisting of MSU faculty from the arts, humanities and social sciences will provide written reviews of each proposal and meet in committee with the Research Council to discuss the reviews and recommendations.

Please submit your proposal electronically to the Office of Sponsored Programs by **April 30, 2018** via the ePCF (electronic proposal clearance form). Choose **full proposal** and “MSU Vice President for Research (MONVIC001)” as the agency to which you are submitting. Please use program code **HASS FUNDS 2019**. Form and instructions can be found at <http://www.montana.edu/research/osp/>.

For questions pertaining to proposal formatting, budget, or other technical matters, please consult with your OSP fiscal manager. To determine the contact for your department, please visit the following link: <http://www.montana.edu/research/osp/aboutus/OSPFiscalManagers.pdf>.

We are grateful for the opportunity to potentially contribute to the humanities, arts, and social sciences that enrich our lives every day.

Renee Reijo Pera, PhD
Vice President of Research and Economic Development