I. Call to Order

II. Approval of Minutes: November 15, 2012 and January 3, 2013
   Minutes approved

III. Information/Announcements

IV. Topics for Discussion

   • MSU Strategic Plan – update
     - Members reviewed and revised draft Research Strategic Plan
     - Dr. McCoy will provide revised and updated Research Strategic Plan at next
       RC meeting for review/comments
     - Goal for Research Strategic Plan and Academic Strategic Plan is
       that both should be and will be used by departments this spring
       semester in writing their departmental strategic plans

   • Subcommittee report: Process for prioritization of research focus areas
     - Joe Shaw, chair, provided update
     - Subcommittee identified tasks:
       - What is primary goal for identifying research focus areas?
       - How to identify process to determine research focus areas?
       - How to measure research activity? What data/criteria to use
         to build case for research focus areas?
     - Subcommittee will contact Leslie Schmidt and Chris Fastnow for
       data gathering

   • Subcommittee report: Criteria for allocation of research lab space
     - Michele Hardy, chair, provided update
     - Subcommittee reviewed several peer university’s
       policies/procedures
     - Washington State University has a well-written, clearly spelled out
       policy that subcommittee members are using as a basic template for
       a new MSU policy
     - Dr. Hardy will forward the draft MSU policy to RC membership for
       review/comment

Next Meeting: Thursday, February 7, 2013, from 2:00-3:00 p.m.
in 214 Hamilton Hall