I. **Call to Order**

II. **Approval of Minutes**: November 21 meeting minutes approved.

III. **Goal**: discuss, compartmentalize strategies for increasing research activity and have a concise and coherent summary to give to Pera

IV. **Discussion**:

- Re: academic calendar concerns – dates are set 2 years in advance so beginning AY15 the calendar will be changed and should alleviate concerns about Fall semester dates
- Potvin indicated that a committee had considered January term fairly recently and determined that it was not a good fit for MSU but that a May term might be a possibility
- Strategies for increasing grant activity FY15 and beyond (includes topic of possibilities for grant writing support on campus).
  - Ideas generated have been added to handout from 12/5 meeting (attached)
- Potvin update from Missouri visit – collaborative grants
  - U Missouri is moving in a big way to integrated, interdisciplinary work that permeates the entire campus
  - As they pull teams together they are finding that it is easier to support teams based on the research piece, then the curriculum bubbles up once people are working together
  - Need to have: investments in concept, seed grants to stimulate the work, provide a strong incentive for people to get together, collaborative spaces, top-down and bottom-up decisions re: where areas of strength need to be
- Ideas generated re: helping to find/form collaborations have been added to handout from 12/5 meeting (attached)
- Energy Design Fair – can get an initial design or a prototype made for the cost of the materials

V. **Goals for next meeting**

- Consolidate ideas/strategies on how to increase research productivity

**Next Meeting: Thurs, December 19, 2013, 2:00-3:00 p.m. 214 Hamilton Hall**