

HAZARDOUS WASTE PROCEDURES

Please Contact Patrick Ryan at Safety and Risk Management if you have any questions.

406-994-7803

patrick.ryan6@montana.edu

GENERATORS ARE RESPONSIBLE FOR WASTE MANAGEMENT PRIOR TO COLLECTION

GENERAL:

1. Waste Containers must always be closed except when adding waste.
2. Waste not properly labeled and prepared for pick-up may not be accepted until they meet requirements.
3. Wastes must be stored in labs, not in hallways.
4. Sharps Containers are provided and collected through the [SRM Waste Pick-up Form](#).
5. Glass Boxes are provided through the [SRM Waste Pick-up Form](#).

COLLECTION:

To arrange for pick-up of waste, submit a request through the [SRM Waste Pick-up Form](#). Collections usually occur within 2 weeks.

PACKAGING: Only the following waste containers will be accepted

1. SRM provided Waste Containers
2. Unused material in the original container
3. Single component waste in SRM acceptable containers
4. Containers with appropriate head space to prevent overflow and expansion (approximately 2"). *Do not fill containers of liquid to the top.*
5. Containers with correct caps or lids securely in place
6. Use of secondary containment is required

CONTENTS:

1. Segregate solvent waste into three (3) classes in two (2) categories:
 - a. Halogenated compatible solvents (i.e. Chloroform)
 - b. Non-halogenated compatible solvents
 - i. Water Miscible, Non-Halogenated (i.e. Acetone)
 - ii. Non-Water Miscible, Non-Halogenated (i.e. Hexane)
2. Do *not* mix incompatible chemical materials
3. Do *not* mix Organic Wastes with Inorganic Wastes
4. Mercury Containing Wastes *must* be packaged separately
5. Segregate Acids and Bases. Do *not* mix either with solvents.
6. Please call prior to mixing unusual wastes (994-7803)

LABELING

1. Containers *must* be labeled "**HAZARDOUS WASTE.**" This does *not* apply to unused material in its original container.
2. Contents *must* be listed on label. This includes water. Estimate the quantities if several compounds are placed in the container.
3. Use **conventional names for chemicals**. Shorthand and symbols are neither legal nor acceptable.

Cost: Generally there is no charge for hazardous waste disposal. It is an essential service that supports teaching, research and the operation of the University. However, chemical users have the responsibility to purchase and manage chemicals in a prudent manner. Responsible parties will be charged for unusually dangerous or expensive chemical disposal problems resulting from unwarranted purchasing or excessive quantities of chemicals or poor management/storage of chemicals.